

# Package ‘officer’

November 1, 2020

**Type** Package

**Title** Manipulation of Microsoft Word and PowerPoint Documents

**Version** 0.3.15

**Description** Access and manipulate 'Microsoft Word' and 'Microsoft PowerPoint' documents from R. The package focuses on tabular and graphical reporting from R; it also provides two functions that let users get document content into data objects. A set of functions lets add and remove images, tables and paragraphs of text in new or existing documents. The package does not require any installation of Microsoft products to be able to write Microsoft files.

**License** GPL-3

**LazyData** TRUE

**Imports** R6, grDevices, zip (>= 2.1.0), uuid (>= 0.1-4), stats, magrittr, utils, xml2 (>= 1.1.0), graphics

**URL** <https://ardata-fr.github.io/officeverse/>,  
<https://davidgohel.github.io/officer/>

**Encoding** UTF-8

**BugReports** <https://github.com/davidgohel/officer/issues>

**RoxygenNote** 7.1.1

**Suggests** testthat, devEMF, ggplot2, rmarkdown, base64enc, knitr, rsvg

**VignetteBuilder** knitr

**NeedsCompilation** no

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**Date/Publication** 2020-11-01 05:30:14 UTC

**R topics documented:**

add_sheet . . . . .	4
add_slide . . . . .	5
annotate_base . . . . .	5
block_caption . . . . .	6
block_list . . . . .	7
block_pour_docx . . . . .	8
block_section . . . . .	9
block_table . . . . .	10
block_toc . . . . .	11
body_add . . . . .	12
body_add_blocks . . . . .	15
body_add_break . . . . .	16
body_add_caption . . . . .	16
body_add_docx . . . . .	17
body_add_fpar . . . . .	18
body_add_gg . . . . .	19
body_add_img . . . . .	20
body_add_par . . . . .	21
body_add_plot . . . . .	22
body_add_table . . . . .	23
body_add_toc . . . . .	24
body_bookmark . . . . .	25
body_end_block_section . . . . .	25
body_end_section_columns . . . . .	26
body_end_section_columns_landscape . . . . .	27
body_end_section_continuous . . . . .	28
body_end_section_landscape . . . . .	29
body_end_section_portrait . . . . .	30
body_remove . . . . .	30
body_replace_all_text . . . . .	31
body_replace_text_at_bkm . . . . .	33
body_set_default_section . . . . .	34
change_styles . . . . .	35
color_scheme . . . . .	36
cursor_begin . . . . .	37
docx_bookmarks . . . . .	39
docx_dim . . . . .	40
docx_show_chunk . . . . .	40
docx_summary . . . . .	41
doc_properties . . . . .	41
empty_content . . . . .	42
external_img . . . . .	43
fpar . . . . .	44
fp_border . . . . .	45
fp_cell . . . . .	46
fp_par . . . . .	48

fp_text . . . . .	49
ftext . . . . .	51
layout_properties . . . . .	52
layout_summary . . . . .	53
length.rdocx . . . . .	53
length.rpptx . . . . .	54
media_extract . . . . .	54
move_slide . . . . .	55
officer . . . . .	56
officer-defunct . . . . .	57
on_slide . . . . .	58
page_mar . . . . .	58
page_size . . . . .	59
ph_add_fpar . . . . .	60
ph_add_par . . . . .	61
ph_add_text . . . . .	62
ph_hyperlink . . . . .	64
ph_location . . . . .	65
ph_location_fullsize . . . . .	66
ph_location_label . . . . .	67
ph_location_left . . . . .	68
ph_location_right . . . . .	69
ph_location_template . . . . .	70
ph_location_type . . . . .	71
ph_remove . . . . .	73
ph_slidelink . . . . .	74
ph_with . . . . .	75
plot_instr . . . . .	79
plot_layout_properties . . . . .	80
pptx_summary . . . . .	81
print.rpptx . . . . .	82
prop_section . . . . .	82
prop_table . . . . .	84
read_docx . . . . .	85
read_pptx . . . . .	86
read_xlsx . . . . .	87
remove_slide . . . . .	88
run_autonum . . . . .	88
run_bookmark . . . . .	89
run_columnbreak . . . . .	90
run_linebreak . . . . .	91
run_pagebreak . . . . .	91
run_reference . . . . .	92
run_word_field . . . . .	93
sanitize_images . . . . .	94
section_columns . . . . .	94
set_doc_properties . . . . .	95
sheet_select . . . . .	96

shortcuts . . . . .	96
slide_size . . . . .	97
slide_summary . . . . .	97
slip_in_column_break . . . . .	98
slip_in_footnote . . . . .	99
slip_in_img . . . . .	99
slip_in_seqfield . . . . .	100
slip_in_text . . . . .	101
styles_info . . . . .	102
table_colwidths . . . . .	103
table_conditional_formatting . . . . .	103
table_layout . . . . .	104
table_stylenames . . . . .	105
table_width . . . . .	106
unordered_list . . . . .	106

**Index** **108**

---

add_sheet	<i>add a sheet</i>
-----------	--------------------

---

**Description**

add a sheet into an xlsx worksheet

**Usage**

```
add_sheet(x, label)
```

**Arguments**

x	rxlsx object
label	sheet label

**Examples**

```
my_ws <- read_xlsx()
my_pres <- add_sheet(my_ws, label = "new sheet")
```

---

add_slide	<i>add a slide</i>
-----------	--------------------

---

**Description**

add a slide into a pptx presentation

**Usage**

```
add_slide(x, layout = "Title and Content", master = "Office Theme")
```

**Arguments**

x	an rpptx object
layout	slide layout name to use
master	master layout name where layout is located

**See Also**

[print.rpptx](#) [read\\_pptx](#) [ph\\_with](#), [layout\\_summary](#)

Other functions slide manipulation: [move\\_slide\(\)](#), [on\\_slide\(\)](#), [remove\\_slide\(\)](#)

**Examples**

```
my_pres <- read_pptx()
layout_summary(my_pres)
my_pres <- add_slide(my_pres,
  layout = "Two Content", master = "Office Theme")
```

---

annotate_base	<i>PowerPoint placeholder parameters annotation</i>
---------------	---

---

**Description**

generates a slide from each layout in the base document to identify the placeholder indexes, types, names, master names and layout names.

This is to be used when need to know what parameters should be used with `ph_location*` calls. The parameters are printed in their corresponding shapes.

Note that if there are duplicated `ph_label`, you should not use `ph_location_label`.

**Usage**

```
annotate_base(path = NULL, output_file = "annotated_layout.pptx")
```

**Arguments**

path                    path to the pptx file to use as base document or NULL to use the officer default  
 output\_file          filename to store the annotated powerpoint file or NULL to suppress generation

**Value**

rpptx object of the annotated PowerPoint file

**See Also**

Other functions for reading presentation informations: [color\\_scheme\(\)](#), [layout\\_properties\(\)](#), [layout\\_summary\(\)](#), [length.rpptx\(\)](#), [plot\\_layout\\_properties\(\)](#), [slide\\_size\(\)](#), [slide\\_summary\(\)](#)

**Examples**

```
# To generate an anotation of the default base document with officer:
annotate_base(output_file = tempfile(fileext = ".pptx"))

# To generate an annotation of the base document 'mydoc.pptx' and place the
# annotated output in 'mydoc_annotate.pptx'
# annotate_base(path = 'mydoc.pptx', output_file='mydoc_annotate.pptx')
```

---

block_caption	<i>Caption block</i>
---------------	----------------------

---

**Description**

Create a representation of a caption that can be used for cross reference.

**Usage**

```
block_caption(label, style, autonum = NULL)
```

**Arguments**

label                    a scalar character representing label to display  
 style                    paragraph style name  
 autonum                 an object generated with function [run\\_autonum](#)

**See Also**

Other block functions for reporting: [block\\_list\(\)](#), [block\\_pour\\_docx\(\)](#), [block\\_section\(\)](#), [block\\_table\(\)](#), [block\\_toc\(\)](#), [fpar\(\)](#), [plot\\_instr\(\)](#), [unordered\\_list\(\)](#)

## Examples

```
library(officer)

run_num <- run_autonum(seq_id = "tab", pre_label = "tab. ",
  bkm = "mtcars_table")
caption <- block_caption("mtcars table",
  style = "Normal",
  autonum = run_num
)

doc_1 <- read_docx()
doc_1 <- body_add(doc_1, "A title", style = "heading 1")
doc_1 <- body_add(doc_1, "Hello world!", style = "Normal")
doc_1 <- body_add(doc_1, caption)
doc_1 <- body_add(doc_1, mtcars, style = "table_template")

print(doc_1, target = tempfile(fileext = ".docx"))
```

---

block\_list

*Create paragraph blocks*

---

## Description

a list of blocks can be used to gather several blocks of paragraphs into a single object. The function is to be used when adding formatted paragraphs into a Word document or a PowerPoint presentation.

## Usage

```
block_list(...)
```

## Arguments

... a list of [fpar\(\)](#). When output is only for Word, objects of class [external\\_img](#) can also be used in [fpar](#) construction to mix text and images in a single paragraph.

## See Also

[ph\\_with\(\)](#), [body\\_add\\_blocks\(\)](#), [fpar\(\)](#)

Other block functions for reporting: [block\\_caption\(\)](#), [block\\_pour\\_docx\(\)](#), [block\\_section\(\)](#), [block\\_table\(\)](#), [block\\_toc\(\)](#), [fpar\(\)](#), [plot\\_instr\(\)](#), [unordered\\_list\(\)](#)

## Examples

```

#' # block list -----

img.file <- file.path( R.home("doc"), "html", "logo.jpg" )
fpt_blue_bold <- fp_text(color = "#006699", bold = TRUE)
fpt_red_italic <- fp_text(color = "#C32900", italic = TRUE)

## This can be only be used in a MS word output as pptx does
## not support paragraphs made of text and images.
## (actually it can be used but image will not appear in the
## pptx output)
value <- block_list(
  fpar(ftext("hello world", fpt_blue_bold)),
  fpar(ftext("hello", fpt_blue_bold), " ",
        ftext("world", fpt_red_italic)),
  fpar(
    ftext("hello world", fpt_red_italic),
    external_img(
      src = img.file, height = 1.06, width = 1.39)))
value

doc <- read_docx()
doc <- body_add(doc, value)
print(doc, target = tempfile(fileext = ".docx"))

value <- block_list(
  fpar(ftext("hello world", fpt_blue_bold)),
  fpar(ftext("hello", fpt_blue_bold), " ",
        ftext("world", fpt_red_italic)),
  fpar(
    ftext("blah blah blah", fpt_red_italic)))
value

doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(doc, value, location = ph_location_type(type = "body"))
print(doc, target = tempfile(fileext = ".pptx"))

```

---

block\_pour\_docx

*Pour external Word document in the current document*

---

## Description

Pour the content of a docx file in the resulting docx generated by the main R Markdown document.



**Usage**

```
block_pour_docx(file)
```

**Arguments**

file                    external docx file path

**See Also**

Other block functions for reporting: [block\\_caption\(\)](#), [block\\_list\(\)](#), [block\\_section\(\)](#), [block\\_table\(\)](#), [block\\_toc\(\)](#), [fpar\(\)](#), [plot\\_instr\(\)](#), [unordered\\_list\(\)](#)

**Examples**

```
library(officer)
docx <- tempfile(fileext = ".docx")
doc <- read_docx()
doc <- body_add(doc, iris[1:20,], style = "table_template")
print(doc, target = docx)

target <- tempfile(fileext = ".docx")
doc_1 <- read_docx()
doc_1 <- body_add(doc_1, block_pour_docx(docx))
print(doc_1, target = target)
```

---

block\_section

*New Word section*

---

**Description**

Create a representation of a section.

A section affects preceding paragraphs or tables; i.e. a section starts at the end of the previous section (or the beginning of the document if no preceding section exists), and stops where the section is declared.

When a new landscape section is needed, it is recommended to add a `block_section` with `type = "continuous"`, to add the content to be appended in the new section and finally to add a `block_section` with `page_size = page_size(orient = "landscape")`.

**Usage**

```
block_section(property)
```

**Arguments**

property                section properties defined with function [prop\\_section](#)

**See Also**

Other block functions for reporting: [block\\_caption\(\)](#), [block\\_list\(\)](#), [block\\_pour\\_docx\(\)](#), [block\\_table\(\)](#), [block\\_toc\(\)](#), [fpar\(\)](#), [plot\\_instr\(\)](#), [unordered\\_list\(\)](#)

**Examples**

```
ps <- prop_section(
  page_size = page_size(orient = "landscape"),
  page_margins = page_mar(top = 2),
  type = "continuous"
)
block_section(ps)
```

---

 block\_table

*Table block*


---

**Description**

Create a representation of a table

**Usage**

```
block_table(x, header = TRUE, properties = prop_table(), alignment = NULL)
```

**Arguments**

x	a data.frame to add as a table
header	display header if TRUE
properties	table properties, see <a href="#">prop_table()</a> . Table properties are not handled identically between Word and PowerPoint output format. They are fully supported with Word but for PowerPoint (which does not handle as many things as Word for tables), only conditional formatting properties are supported.
alignment	alignment for each columns, 'l' for left, 'r' for right and 'c' for center. Default to NULL.

**See Also**

[prop\\_table\(\)](#)

Other block functions for reporting: [block\\_caption\(\)](#), [block\\_list\(\)](#), [block\\_pour\\_docx\(\)](#), [block\\_section\(\)](#), [block\\_toc\(\)](#), [fpar\(\)](#), [plot\\_instr\(\)](#), [unordered\\_list\(\)](#)

**Examples**

```

block_table(x = head(iris))

block_table(x = mtcars, header = TRUE,
  properties = prop_table(
    tcf = table_conditional_formatting(
      first_row = TRUE, first_column = TRUE)
  ))

```

---

block_toc	<i>Table of content</i>
-----------	-------------------------

---

**Description**

Create a representation of a table of content.

**Usage**

```
block_toc(level = 3, style = NULL, seq_id = NULL, separator = ";")
```

**Arguments**

level	max title level of the table
style	optional. If not NULL, its value is used as style in the document that will be used to build entries of the TOC.
seq_id	optional. If not NULL, its value is used as sequence identifier in the document that will be used to build entries of the TOC. See also <a href="#">run_autonum()</a> to specify a sequence identifier.
separator	optional. Some configurations need "," (i.e. from Canada) separator instead of ";"

**See Also**

Other block functions for reporting: [block\\_caption\(\)](#), [block\\_list\(\)](#), [block\\_pour\\_docx\(\)](#), [block\\_section\(\)](#), [block\\_table\(\)](#), [fpar\(\)](#), [plot\\_instr\(\)](#), [unordered\\_list\(\)](#)

**Examples**

```

block_toc(level = 2)
block_toc(style = "Table Caption")

```

---

 body\_add

---

*Add content into a Word document*


---

## Description

This function add objects into a Word document. Values are added as new paragraphs or tables.

This function is experimental and will replace the body\_add\_\* functions later. For now it is only to be used for successive additions and cannot be used in conjunction with the body\_add\_\* functions.

## Usage

```
body_add(x, value, ...)

## S3 method for class 'character'
body_add(x, value, style = NULL, ...)

## S3 method for class 'numeric'
body_add(x, value, style = NULL, format_fun = formatC, ...)

## S3 method for class 'factor'
body_add(x, value, style = NULL, format_fun = as.character, ...)

## S3 method for class 'fpar'
body_add(x, value, style = NULL, ...)

## S3 method for class 'data.frame'
body_add(
  x,
  value,
  style = NULL,
  header = TRUE,
  tcf = table_conditional_formatting(),
  alignment = NULL,
  ...
)

## S3 method for class 'block_caption'
body_add(x, value, ...)

## S3 method for class 'block_list'
body_add(x, value, ...)

## S3 method for class 'block_toc'
body_add(x, value, ...)

## S3 method for class 'external_img'
```

```

body_add(x, value, style = "Normal", ...)

## S3 method for class 'run_pagebreak'
body_add(x, value, style = NULL, ...)

## S3 method for class 'run_columnbreak'
body_add(x, value, style = NULL, ...)

## S3 method for class 'gg'
body_add(x, value, width = 6, height = 5, res = 300, style = "Normal", ...)

## S3 method for class 'plot_instr'
body_add(x, value, width = 6, height = 5, res = 300, style = "Normal", ...)

## S3 method for class 'block_pour_docx'
body_add(x, value, ...)

## S3 method for class 'block_section'
body_add(x, value, ...)

```

### Arguments

x	an rdocx object
value	object to add in the document. Supported objects are vectors, data.frame, graphics, block of formatted paragraphs, unordered list of formatted paragraphs, pretty tables with package flextable, 'Microsoft' charts with package mschart.
...	further arguments passed to or from other methods. When adding a ggplot object or <a href="#">plot_instr</a> , these arguments will be used by png function. See method signatures to see what arguments can be used.
style	paragraph style name. These names are available with function <a href="#">styles_info</a> and are the names of the Word styles defined in the base document (see argument path from <a href="#">read_docx</a> ).
format_fun	a function to be used to format values.
header	display header if TRUE
tcf	conditional formatting settings defined by <a href="#">table_conditional_formatting()</a>
alignment	columns alignment, argument length must match with columns length, values must be "l" (left), "r" (right) or "c" (center).
width	height in inches
height	height in inches
res	resolution of the png image in ppi

### Methods (by class)

- character: add a character vector.
- numeric: add a numeric vector.

- factor: add a factor vector.
- fpar: add a `fpar` object. These objects enable the creation of formatted paragraphs made of formatted chunks of text.
- data.frame: add a data.frame object with `block_table()`.
- block\_caption: add a `block_caption` object. These objects enable the creation of set of formatted paragraphs made of formatted chunks of text.
- block\_list: add a `block_list` object.
- block\_toc: add a table of content (a `block_toc` object).
- external\_img: add an image (a `external_img` object).
- run\_pagebreak: add a `run_pagebreak` object.
- run\_columnbreak: add a `run_columnbreak` object.
- gg: add a ggplot object.
- plot\_instr: add a base plot with a `plot_instr` object.
- block\_pour\_docx: pour content of an external docx file with with a `block_pour_docx` object
- block\_section: ends a section with a `block_section` object

## Illustrations

## Examples

```
doc_1 <- read_docx()
doc_1 <- body_add(doc_1, "Table of content", style = "heading 1")
doc_1 <- body_add(doc_1, block_toc())
doc_1 <- body_add(doc_1, run_pagebreak())
doc_1 <- body_add(doc_1, "A title", style = "heading 1")
doc_1 <- body_add(doc_1, head(iris), style = "table_template")
doc_1 <- body_add(doc_1, "Another title", style = "heading 1")
doc_1 <- body_add(doc_1, letters, style = "Normal")
doc_1 <- body_add(doc_1,
  block_section(prop_section(type = "continuous"))
)
doc_1 <- body_add(doc_1, plot_instr(code = barplot(1:5, col = 2:6)))
doc_1 <- body_add(doc_1,
  block_section(prop_section(page_size = page_size(orient = "landscape")))
)
print(doc_1, target = tempfile(fileext = ".docx"))
# print(doc_1, target = "test.docx")
```

---

body_add_blocks	<i>add a list of blocks into a document</i>
-----------------	---

---

### Description

add a list of blocks produced by `block_list` into into an rdocx object

### Usage

```
body_add_blocks(x, blocks, pos = "after")
```

### Arguments

x	an rdocx object
blocks	set of blocks to be used as footnote content returned by function <a href="#">block_list</a> .
pos	where to add the new element relative to the cursor, one of "after", "before", "on".

### See Also

Other functions for adding content: [body\\_add\\_break\(\)](#), [body\\_add\\_caption\(\)](#), [body\\_add\\_docx\(\)](#), [body\\_add\\_fpar\(\)](#), [body\\_add\\_gg\(\)](#), [body\\_add\\_img\(\)](#), [body\\_add\\_par\(\)](#), [body\\_add\\_plot\(\)](#), [body\\_add\\_table\(\)](#), [body\\_add\\_toc\(\)](#)

### Examples

```
library(officer)

img.file <- file.path( R.home("doc"), "html", "logo.jpg" )

bl <- block_list(
  fpar(ftext("hello", shortcuts$fp_bold(color="red"))),
  fpar(
    ftext("hello world", shortcuts$fp_bold()),
    external_img(src = img.file, height = 1.06, width = 1.39),
    fp_p = fp_par(text.align = "center")
  )
)

doc_1 <- read_docx()
doc_1 <- body_add_blocks(doc_1, blocks = bl)
print(doc_1, target = tempfile(fileext = ".docx"))
```

---

body_add_break	<i>add page break</i>
----------------	-----------------------

---

**Description**

add a page break into an rdocx object

**Usage**

```
body_add_break(x, pos = "after")
```

**Arguments**

x	an rdocx object
pos	where to add the new element relative to the cursor, one of "after", "before", "on".

**See Also**

Other functions for adding content: [body\\_add\\_blocks\(\)](#), [body\\_add\\_caption\(\)](#), [body\\_add\\_docx\(\)](#), [body\\_add\\_fpar\(\)](#), [body\\_add\\_gg\(\)](#), [body\\_add\\_img\(\)](#), [body\\_add\\_par\(\)](#), [body\\_add\\_plot\(\)](#), [body\\_add\\_table\(\)](#), [body\\_add\\_toc\(\)](#)

**Examples**

```
library(magrittr)
doc <- read_docx() %>% body_add_break()
print(doc, target = tempfile(fileext = ".docx"))
```

---

body_add_caption	<i>add Word caption</i>
------------------	-------------------------

---

**Description**

add a Word caption into an rdocx object.

**Usage**

```
body_add_caption(x, value, pos = "after")
```

**Arguments**

x	an rdocx object
value	an object returned by <a href="#">block_caption()</a>
pos	where to add the new element relative to the cursor, one of "after", "before", "on".



**See Also**

Other functions for adding content: [body\\_add\\_blocks\(\)](#), [body\\_add\\_break\(\)](#), [body\\_add\\_docx\(\)](#), [body\\_add\\_fpar\(\)](#), [body\\_add\\_gg\(\)](#), [body\\_add\\_img\(\)](#), [body\\_add\\_par\(\)](#), [body\\_add\\_plot\(\)](#), [body\\_add\\_table\(\)](#), [body\\_add\\_toc\(\)](#)

**Examples**

```
doc <- read_docx()

if( capabilities(what = "png") )
  doc <- body_add_plot(doc,
    value = plot_instr(
      code = {barplot(1:5, col = 2:6)},
      style = "centered" )
  run_num <- run_autonom(seq_id = "fig", pre_label = "Figure ",
    bkm = "barplot")
  caption <- block_caption("a barplot", style = "Normal",
    autonum = run_num )
  doc <- body_add_caption(doc, caption)
  print(doc, target = tempfile(fileext = ".docx") )
```

---

body_add_docx	<i>insert an external docx</i>
---------------	--------------------------------

---

**Description**

add content of a docx into an rdocx object.

**Usage**

```
body_add_docx(x, src, pos = "after")
```

**Arguments**

x	an rdocx object
src	docx filename
pos	where to add the new element relative to the cursor, one of "after", "before", "on".

**Note**

The function is using a 'Microsoft Word' feature: when the document will be edited, the content of the file will be inserted in the main document.

This feature is unlikely to work as expected if the resulting document is edited by another software.

**See Also**

Other functions for adding content: [body\\_add\\_blocks\(\)](#), [body\\_add\\_break\(\)](#), [body\\_add\\_caption\(\)](#), [body\\_add\\_fpar\(\)](#), [body\\_add\\_gg\(\)](#), [body\\_add\\_img\(\)](#), [body\\_add\\_par\(\)](#), [body\\_add\\_plot\(\)](#), [body\\_add\\_table\(\)](#), [body\\_add\\_toc\(\)](#)

**Examples**

```
library(magrittr)
file1 <- tempfile(fileext = ".docx")
file2 <- tempfile(fileext = ".docx")
file3 <- tempfile(fileext = ".docx")
read_docx() %>%
  body_add_par("hello world 1", style = "Normal") %>%
  print(target = file1)
read_docx() %>%
  body_add_par("hello world 2", style = "Normal") %>%
  print(target = file2)

read_docx(path = file1) %>%
  body_add_break() %>%
  body_add_docx(src = file2) %>%
  print(target = file3)
```

---

body_add_fpar	<i>add fpar</i>
---------------	-----------------

---

**Description**

add an fpar (a formatted paragraph) into an rdocx object

**Usage**

```
body_add_fpar(x, value, style = NULL, pos = "after")
```

**Arguments**

x	a docx device
value	a character
style	paragraph style. If NULL, paragraph settings from fpar will be used. If not NULL, it must be a paragraph style name (located in the template provided as <code>read_docx(path = ...)</code> ); in that case, paragraph settings from fpar will be ignored.
pos	where to add the new element relative to the cursor, one of "after", "before", "on".

**See Also**[fpar](#)

Other functions for adding content: [body\\_add\\_blocks\(\)](#), [body\\_add\\_break\(\)](#), [body\\_add\\_caption\(\)](#), [body\\_add\\_docx\(\)](#), [body\\_add\\_gg\(\)](#), [body\\_add\\_img\(\)](#), [body\\_add\\_par\(\)](#), [body\\_add\\_plot\(\)](#), [body\\_add\\_table\(\)](#), [body\\_add\\_toc\(\)](#)

**Examples**

```
library(magrittr)
bold_face <- shortcuts$fp_bold(font.size = 30)
bold_redface <- update(bold_face, color = "red")
fpar_ <- fpar(ftext("Hello ", prop = bold_face),
             ftext("World", prop = bold_redface ),
             ftext(", how are you?", prop = bold_face ) )
doc <- read_docx() %>% body_add_fpar(fpar_)

print(doc, target = tempfile(fileext = ".docx"))

# a way of using fpar to center an image in a Word doc ----
rlogo <- file.path( R.home("doc"), "html", "logo.jpg" )
img_in_par <- fpar(
  external_img(src = rlogo, height = 1.06/2, width = 1.39/2),
  fp_p = fp_par(text.align = "center") )

read_docx() %>% body_add_fpar(img_in_par) %>%
  print(target = tempfile(fileext = ".docx") )
```

body\_add\_gg

*add ggplot***Description**

add a ggplot as a png image into an rdocx object

**Usage**

```
body_add_gg(x, value, width = 6, height = 5, res = 300, style = "Normal", ...)
```

**Arguments**

x	an rdocx object
value	ggplot object
width	height in inches
height	height in inches
res	resolution of the png image in ppi
style	paragraph style
...	Arguments to be passed to png function.

**See Also**

Other functions for adding content: [body\\_add\\_blocks\(\)](#), [body\\_add\\_break\(\)](#), [body\\_add\\_caption\(\)](#), [body\\_add\\_docx\(\)](#), [body\\_add\\_fpar\(\)](#), [body\\_add\\_img\(\)](#), [body\\_add\\_par\(\)](#), [body\\_add\\_plot\(\)](#), [body\\_add\\_table\(\)](#), [body\\_add\\_toc\(\)](#)

**Examples**

```
if( require("ggplot2") ){
  doc <- read_docx()

  gg_plot <- ggplot(data = iris ) +
    geom_point(mapping = aes(Sepal.Length, Petal.Length))

  if( capabilities(what = "png") )
    doc <- body_add_gg(doc, value = gg_plot, style = "centered" )

  print(doc, target = tempfile(fileext = ".docx") )
}
```

---

body_add_img	<i>add image</i>
--------------	------------------

---

**Description**

add an image into an rdocx object.

**Usage**

```
body_add_img(x, src, style = NULL, width, height, pos = "after")
```

**Arguments**

x	an rdocx object
src	image filename, the basename of the file must not contain any blank.
style	paragraph style
width	height in inches
height	height in inches
pos	where to add the new element relative to the cursor, one of "after", "before", "on".

**See Also**

Other functions for adding content: [body\\_add\\_blocks\(\)](#), [body\\_add\\_break\(\)](#), [body\\_add\\_caption\(\)](#), [body\\_add\\_docx\(\)](#), [body\\_add\\_fpar\(\)](#), [body\\_add\\_gg\(\)](#), [body\\_add\\_par\(\)](#), [body\\_add\\_plot\(\)](#), [body\\_add\\_table\(\)](#), [body\\_add\\_toc\(\)](#)

**Examples**

```

doc <- read_docx()

img.file <- file.path( R.home("doc"), "html", "logo.jpg" )
if( file.exists(img.file) ){
  doc <- body_add_img(x = doc, src = img.file, height = 1.06, width = 1.39 )
}

print(doc, target = tempfile(fileext = ".docx"))

```

---

body_add_par	<i>add paragraph of text</i>
--------------	------------------------------

---

**Description**

add a paragraph of text into an rdocx object

**Usage**

```
body_add_par(x, value, style = NULL, pos = "after")
```

**Arguments**

x	a docx device
value	a character
style	paragraph style name
pos	where to add the new element relative to the cursor, one of "after", "before", "on".

**See Also**

Other functions for adding content: [body\\_add\\_blocks\(\)](#), [body\\_add\\_break\(\)](#), [body\\_add\\_caption\(\)](#), [body\\_add\\_docx\(\)](#), [body\\_add\\_fpar\(\)](#), [body\\_add\\_gg\(\)](#), [body\\_add\\_img\(\)](#), [body\\_add\\_plot\(\)](#), [body\\_add\\_table\(\)](#), [body\\_add\\_toc\(\)](#)

**Examples**

```

library(magrittr)

doc <- read_docx() %>%
  body_add_par("A title", style = "heading 1") %>%
  body_add_par("Hello world!", style = "Normal") %>%
  body_add_par("centered text", style = "centered")

print(doc, target = tempfile(fileext = ".docx") )

```

---

body_add_plot	<i>add plot</i>
---------------	-----------------

---

### Description

add a plot as a png image into an rdocx object

### Usage

```
body_add_plot(
  x,
  value,
  width = 6,
  height = 5,
  res = 300,
  style = "Normal",
  ...
)
```

### Arguments

x	an rdocx object
value	plot instructions, see <a href="#">plot_instr()</a> .
width	height in inches
height	height in inches
res	resolution of the png image in ppi
style	paragraph style
...	Arguments to be passed to png function.

### See Also

Other functions for adding content: [body\\_add\\_blocks\(\)](#), [body\\_add\\_break\(\)](#), [body\\_add\\_caption\(\)](#), [body\\_add\\_docx\(\)](#), [body\\_add\\_fpar\(\)](#), [body\\_add\\_gg\(\)](#), [body\\_add\\_img\(\)](#), [body\\_add\\_par\(\)](#), [body\\_add\\_table\(\)](#), [body\\_add\\_toc\(\)](#)

### Examples

```
doc <- read_docx()

if( capabilities(what = "png") )
  doc <- body_add_plot(doc,
    value = plot_instr(
      code = {barplot(1:5, col = 2:6)}),
    style = "centered" )

print(doc, target = tempfile(fileext = ".docx") )
```

---

body_add_table	<i>add table</i>
----------------	------------------

---

## Description

add a table into an rdocx object

## Usage

```
body_add_table(
  x,
  value,
  style = NULL,
  pos = "after",
  header = TRUE,
  alignment = NULL,
  stylenames = table_stylenames(),
  first_row = TRUE,
  first_column = FALSE,
  last_row = FALSE,
  last_column = FALSE,
  no_hband = FALSE,
  no_vband = TRUE
)
```

## Arguments

x	a docx device
value	a data.frame to add as a table
style	table style
pos	where to add the new element relative to the cursor, one of "after", "before", "on".
header	display header if TRUE
alignment	columns alignment, argument length must match with columns length, values must be "l" (left), "r" (right) or "c" (center).
stylenames	columns styles defined by <a href="#">table_stylenames()</a>
first_row	Specifies that the first column conditional formatting should be applied. Details for this and other conditional formatting options can be found at <a href="http://officeopenxml.com/WPtblLook.php">http://officeopenxml.com/WPtblLook.php</a>
first_column	Specifies that the first column conditional formatting should be applied.
last_row	Specifies that the first column conditional formatting should be applied.
last_column	Specifies that the first column conditional formatting should be applied.
no_hband	Specifies that the first column conditional formatting should be applied.
no_vband	Specifies that the first column conditional formatting should be applied.

**See Also**

Other functions for adding content: [body\\_add\\_blocks\(\)](#), [body\\_add\\_break\(\)](#), [body\\_add\\_caption\(\)](#), [body\\_add\\_docx\(\)](#), [body\\_add\\_fpar\(\)](#), [body\\_add\\_gg\(\)](#), [body\\_add\\_img\(\)](#), [body\\_add\\_par\(\)](#), [body\\_add\\_plot\(\)](#), [body\\_add\\_toc\(\)](#)

**Examples**

```
library(magrittr)

doc <- read_docx() %>%
  body_add_table(iris, style = "table_template")

print(doc, target = tempfile(fileext = ".docx") )
```

---

body_add_toc	<i>add table of content</i>
--------------	-----------------------------

---

**Description**

add a table of content into an rdocx object. The TOC will be generated by Word, if the document is not edited with Word (i.e. Libre Office) the TOC will not be generated.

**Usage**

```
body_add_toc(x, level = 3, pos = "after", style = NULL, separator = ";")
```

**Arguments**

x	an rdocx object
level	max title level of the table
pos	where to add the new element relative to the cursor, one of "after", "before", "on".
style	optional. style in the document that will be used to build entries of the TOC.
separator	optional. Some configurations need "," (i.e. from Canada) separator instead of ";"

**See Also**

Other functions for adding content: [body\\_add\\_blocks\(\)](#), [body\\_add\\_break\(\)](#), [body\\_add\\_caption\(\)](#), [body\\_add\\_docx\(\)](#), [body\\_add\\_fpar\(\)](#), [body\\_add\\_gg\(\)](#), [body\\_add\\_img\(\)](#), [body\\_add\\_par\(\)](#), [body\\_add\\_plot\(\)](#), [body\\_add\\_table\(\)](#)

**Examples**

```
library(magrittr)
doc <- read_docx() %>% body_add_toc()

print(doc, target = tempfile(fileext = ".docx") )
```



---

body_bookmark	<i>add bookmark</i>
---------------	---------------------

---

### Description

Add a bookmark at the cursor location. The bookmark is added on the first run of text in the current paragraph.

### Usage

```
body_bookmark(x, id)
```

### Arguments

x	an rdocx object
id	bookmark name

### Examples

```
# cursor_bookmark ----  
library(magrittr)  
  
doc <- read_docx() %>%  
  body_add_par("centered text", style = "centered") %>%  
  body_bookmark("text_to_replace")
```

---

body_end_block_section	<i>add any section</i>
------------------------	------------------------

---

### Description

Add a section to the document. You can define any section with a [block\\_section](#) object. All other `body_end_section_*` are specialized, this one is highly flexible but it's up to the user to define the section properties.

### Usage

```
body_end_block_section(x, value)
```

### Arguments

x	an rdocx object
value	a <a href="#">block_section</a> object

**Illustrations****See Also**

Other functions for Word sections: [body\\_end\\_section\\_columns\\_landscape\(\)](#), [body\\_end\\_section\\_columns\(\)](#), [body\\_end\\_section\\_continuous\(\)](#), [body\\_end\\_section\\_landscape\(\)](#), [body\\_end\\_section\\_portrait\(\)](#), [body\\_set\\_default\\_section\(\)](#)

**Examples**

```
library(officer)
str1 <- "Lorem ipsum dolor sit amet, consectetur adipiscing elit."
str1 <- rep(str1, 20)
str1 <- paste(str1, collapse = " ")

ps <- prop_section(
  page_size = page_size(orient = "landscape"),
  page_margins = page_mar(top = 2),
  type = "continuous"
)

doc_1 <- read_docx()
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")

doc_1 <- body_end_block_section(doc_1, block_section(ps))

doc_1 <- body_add_par(doc_1, value = str1, style = "centered")

print(doc_1, target = tempfile(fileext = ".docx"))
```

---

body\_end\_section\_columns

*add multi columns section*

---

**Description**

A section with multiple columns is added to the document.

**Usage**

```
body_end_section_columns(x, widths = c(2.5, 2.5), space = 0.25, sep = FALSE)
```

**Arguments**

x	an rdocx object
widths	columns widths in inches. If 3 values, 3 columns will be produced.
space	space in inches between columns.
sep	if TRUE a line is separating columns.

**See Also**

Other functions for Word sections: [body\\_end\\_block\\_section\(\)](#), [body\\_end\\_section\\_columns\\_landscape\(\)](#), [body\\_end\\_section\\_continuous\(\)](#), [body\\_end\\_section\\_landscape\(\)](#), [body\\_end\\_section\\_portrait\(\)](#), [body\\_set\\_default\\_section\(\)](#)

**Examples**

```
str1 <- "Lorem ipsum dolor sit amet, consectetur adipiscing elit."
str1 <- rep(str1, 5)
str1 <- paste(str1, collapse = " ")

doc_1 <- read_docx()
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")
doc_1 <- body_end_section_columns(doc_1)
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")
print(doc_1, target = tempfile(fileext = ".docx"))
```

---

body\_end\_section\_columns\_landscape

*add multi columns section within landscape orientation*

---

**Description**

A landscape section with multiple columns is added to the document.

**Usage**

```
body_end_section_columns_landscape(  
  x,  
  widths = c(2.5, 2.5),  
  space = 0.25,  
  sep = FALSE,  
  w = 21/2.54,  
  h = 29.7/2.54  
)
```

**Arguments**

x	an rdocx object
widths	columns widths in inches. If 3 values, 3 columns will be produced.
space	space in inches between columns.
sep	if TRUE a line is separating columns.
w, h	page width, page height (in inches)

**See Also**

Other functions for Word sections: [body\\_end\\_block\\_section\(\)](#), [body\\_end\\_section\\_columns\(\)](#), [body\\_end\\_section\\_continuous\(\)](#), [body\\_end\\_section\\_landscape\(\)](#), [body\\_end\\_section\\_portrait\(\)](#), [body\\_set\\_default\\_section\(\)](#)

**Examples**

```
str1 <- "Lorem ipsum dolor sit amet, consectetur adipiscing elit."
str1 <- rep(str1, 5)
str1 <- paste(str1, collapse = " ")

doc_1 <- read_docx()
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")
doc_1 <- slip_in_column_break(doc_1, pos = "after")
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")
doc_1 <- body_end_section_columns_landscape(doc_1, widths = c(6, 2))
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")
print(doc_1, target = tempfile(fileext = ".docx"))
```

---

body\_end\_section\_continuous  
*add continuous section*

---

**Description**

Section break starts the new section on the same page. This type of section break is often used to change the number of columns without starting a new page.

**Usage**

```
body_end_section_continuous(x)
```

**Arguments**

x                    an rdocx object

**See Also**

Other functions for Word sections: [body\\_end\\_block\\_section\(\)](#), [body\\_end\\_section\\_columns\\_landscape\(\)](#), [body\\_end\\_section\\_columns\(\)](#), [body\\_end\\_section\\_landscape\(\)](#), [body\\_end\\_section\\_portrait\(\)](#), [body\\_set\\_default\\_section\(\)](#)

**Examples**

```
str1 <- "Lorem ipsum dolor sit amet, consectetur adipiscing elit."
str1 <- rep(str1, 5)
str1 <- paste(str1, collapse = " ")
str2 <- "Aenean venenatis varius elit et fermentum vivamus vehicula."
str2 <- rep(str2, 5)
```

```
str2 <- paste(str2, collapse = " ")

doc_1 <- read_docx()
doc_1 <- body_add_par(doc_1, value = "Default section", style = "heading 1")
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")
doc_1 <- body_add_par(doc_1, value = str2, style = "Normal")
doc_1 <- body_end_section_continuous(doc_1)

print(doc_1, target = tempfile(fileext = ".docx"))
```

---

body\_end\_section\_landscape  
*add landscape section*

---

### Description

A section with landscape orientation is added to the document.

### Usage

```
body_end_section_landscape(x, w = 21/2.54, h = 29.7/2.54)
```

### Arguments

x	an rdocx object
w, h	page width, page height (in inches)

### See Also

Other functions for Word sections: [body\\_end\\_block\\_section\(\)](#), [body\\_end\\_section\\_columns\\_landscape\(\)](#), [body\\_end\\_section\\_columns\(\)](#), [body\\_end\\_section\\_continuous\(\)](#), [body\\_end\\_section\\_portrait\(\)](#), [body\\_set\\_default\\_section\(\)](#)

### Examples

```
str1 <- "Lorem ipsum dolor sit amet, consectetur adipiscing elit."
str1 <- rep(str1, 5)
str1 <- paste(str1, collapse = " ")

doc_1 <- read_docx()
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")
doc_1 <- body_end_section_landscape(doc_1)

print(doc_1, target = tempfile(fileext = ".docx"))
```

body\_end\_section\_portrait  
*add portrait section*

---

### Description

A section with portrait orientation is added to the document.

### Usage

```
body_end_section_portrait(x, w = 21/2.54, h = 29.7/2.54)
```

### Arguments

x	an rdocx object
w, h	page width, page height (in inches)

### See Also

Other functions for Word sections: [body\\_end\\_block\\_section\(\)](#), [body\\_end\\_section\\_columns\\_landscape\(\)](#), [body\\_end\\_section\\_columns\(\)](#), [body\\_end\\_section\\_continuous\(\)](#), [body\\_end\\_section\\_landscape\(\)](#), [body\\_set\\_default\\_section\(\)](#)

### Examples

```
str1 <- "Lorem ipsum dolor sit amet, consectetur adipiscing elit."  
str1 <- rep(str1, 5)  
str1 <- paste(str1, collapse = " ")  
  
doc_1 <- read_docx()  
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")  
doc_1 <- body_end_section_portrait(doc_1)  
doc_1 <- body_add_par(doc_1, value = str1, style = "Normal")  
print(doc_1, target = tempfile(fileext = ".docx"))
```

---

body\_remove *remove an element*

---

### Description

remove element pointed by cursor from a Word document

### Usage

```
body_remove(x)
```

**Arguments**

x                    an rdocx object

**Examples**

```
library(officer)
library(magrittr)

str1 <- "Lorem ipsum dolor sit amet, consectetur adipiscing elit. " %>%
  rep(20) %>% paste(collapse = "")
str2 <- "Drop that text"
str3 <- "Aenean venenatis varius elit et fermentum vivamus vehicula. " %>%
  rep(20) %>% paste(collapse = "")

my_doc <- read_docx() %>%
  body_add_par(value = str1, style = "Normal") %>%
  body_add_par(value = str2, style = "centered") %>%
  body_add_par(value = str3, style = "Normal")

new_doc_file <- print(my_doc,
  target = tempfile(fileext = ".docx"))

my_doc <- read_docx(path = new_doc_file) %>%
  cursor_reach(keyword = "that text") %>%
  body_remove()

print(my_doc, target = tempfile(fileext = ".docx"))
```

---

body\_replace\_all\_text *Replace text anywhere in the document, or at a cursor*

---

**Description**

Replace all occurrences of `old_value` with `new_value`. This method uses `grepl/gsub` for pattern matching; you may supply arguments as required (and therefore use `regex` features) using the optional `...` argument.

Note that by default, `grepl/gsub` will use `fixed=FALSE`, which means that `old_value` and `new_value` will be interpreted as regular expressions.

**Chunking of text**

Note that the behind-the-scenes representation of text in a Word document is frequently not what you might expect! Sometimes a paragraph of text is broken up (or "chunked") into several "runs," as a result of style changes, pauses in text entry, later revisions and edits, etc. If you have not styled the text, and have entered it in an "all-at-once" fashion, e.g. by pasting it or by outputting it programmatically into your Word document, then this will likely not be a problem. If you are working with a manually-edited document, however, this can lead to unexpected failures to find text.

You can use the officer function `docx_show_chunk` to show how the paragraph of text at the current cursor has been chunked into runs, and what text is in each chunk. This can help troubleshoot unexpected failures to find text.

### Usage

```
body_replace_all_text(
  x,
  old_value,
  new_value,
  only_at_cursor = FALSE,
  warn = TRUE,
  ...
)
```

```
headers_replace_all_text(
  x,
  old_value,
  new_value,
  only_at_cursor = FALSE,
  warn = TRUE,
  ...
)
```

```
footers_replace_all_text(
  x,
  old_value,
  new_value,
  only_at_cursor = FALSE,
  warn = TRUE,
  ...
)
```

### Arguments

<code>x</code>	a docx device
<code>old_value</code>	the value to replace
<code>new_value</code>	the value to replace it with
<code>only_at_cursor</code>	if TRUE, only search-and-replace at the current cursor; if FALSE (default), search-and-replace in the entire document (this can be slow on large documents!)
<code>warn</code>	warn if <code>old_value</code> could not be found.
<code>...</code>	optional arguments to <code>grepl/gsub</code> (e.g. <code>fixed=TRUE</code> )

### **header\_replace\_all\_text**

Replacements will be performed in each header of all sections.

Replacements will be performed in each footer of all sections.



**Author(s)**

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**See Also**

[grep](#), [regex](#), [docx\\_show\\_chunk](#)

**Examples**

```
library(magrittr)

doc <- read_docx() %>%
  body_add_par("Placeholder one") %>%
  body_add_par("Placeholder two")

# Show text chunk at cursor
docx_show_chunk(doc) # Output is 'Placeholder two'

# Simple search-and-replace at current cursor, with regex turned off
doc <- body_replace_all_text(doc, old_value = "Placeholder",
  new_value = "new", only_at_cursor = TRUE, fixed = TRUE)
docx_show_chunk(doc) # Output is 'new two'

# Do the same, but in the entire document and ignoring case
doc <- body_replace_all_text(doc, old_value = "placeholder",
  new_value = "new", only_at_cursor=FALSE, ignore.case = TRUE)
doc <- cursor_backward(doc)
docx_show_chunk(doc) # Output is 'new one'

# Use regex : replace all words starting with "n" with the word "example"
doc <- body_replace_all_text(doc, "\\bn.*?\\b", "example")
docx_show_chunk(doc) # Output is 'example one'
```

---

body\_replace\_text\_at\_bkm

*replace text at a bookmark location*

---

**Description**

replace text content enclosed in a bookmark with different text. A bookmark will be considered as valid if enclosing words within a paragraph; i.e., a bookmark along two or more paragraphs is invalid, a bookmark set on a whole paragraph is also invalid, but bookmarking few words inside a paragraph is valid.

**Usage**

```
body_replace_text_at_bkm(x, bookmark, value)
```

```
body_replace_img_at_bkm(x, bookmark, value)
```

```

headers_replace_text_at_bkm(x, bookmark, value)

headers_replace_img_at_bkm(x, bookmark, value)

footers_replace_text_at_bkm(x, bookmark, value)

footers_replace_img_at_bkm(x, bookmark, value)

```

### Arguments

x	a docx device
bookmark	bookmark id
value	the replacement string, of type character

### Examples

```

library(magrittr)
doc <- read_docx() %>%
  body_add_par("centered text", style = "centered") %>%
  slip_in_text(". How are you", style = "strong") %>%
  body_bookmark("text_to_replace") %>%
  body_replace_text_at_bkm("text_to_replace", "not left aligned")

# demo usage of bookmark and images ----
template <- system.file(package = "officer", "doc_examples/example.docx")

img.file <- file.path( R.home("doc"), "html", "logo.jpg" )

doc <- read_docx(path = template)
doc <- headers_replace_img_at_bkm(x = doc, bookmark = "bmk_header",
  value = external_img(src = img.file, width = .53, height = .7))
doc <- footers_replace_img_at_bkm(x = doc, bookmark = "bmk_footer",
  value = external_img(src = img.file, width = .53, height = .7))
print(doc, target = tempfile(fileext = ".docx"))

```

---

body\_set\_default\_section

*Define Default Section*

---

### Description

Define default section of the document. You can define section properties (page size, orientation, ...) with a [prop\\_section](#) object.

**Usage**

```
body_set_default_section(x, value)
```

**Arguments**

x                    an rdocx object  
value                a [prop\\_section](#) object

**Illustrations****See Also**

Other functions for Word sections: [body\\_end\\_block\\_section\(\)](#), [body\\_end\\_section\\_columns\\_landscape\(\)](#), [body\\_end\\_section\\_columns\(\)](#), [body\\_end\\_section\\_continuous\(\)](#), [body\\_end\\_section\\_landscape\(\)](#), [body\\_end\\_section\\_portrait\(\)](#)

**Examples**

```
default_sect_properties <- prop_section(
  page_size = page_size(orient = "landscape"), type = "continuous",
  page_margins = page_mar(bottom = .75, top = 1.5, right = 2, left = 2)
)

doc_1 <- read_docx()
doc_1 <- body_add_table(doc_1, value = mtcars[1:10,], style = "table_template")
doc_1 <- body_add_par(doc_1, value = paste(rep(letters, 40), collapse = " "))
doc_1 <- body_set_default_section(doc_1, default_sect_properties)

print(doc_1, target = tempfile(fileext = ".docx"))
```

---

change\_styles

*Replace Styles in a Word Document*


---

**Description**

Replace styles with others in a Word document. This function can be used for paragraph, run/character and table styles.

**Usage**

```
change_styles(x, mapstyles)
```

**Arguments**

x                    an rdocx object  
mapstyles           a named list, names are the replacement style, content (as a character vector) are the styles to be replaced. Use [styles\\_info\(\)](#) to display available styles.

**Examples**

```

# creating a sample docx so that we can illustrate how
# to change styles
doc_1 <- read_docx()

doc_1 <- body_add_par(doc_1, "A title", style = "heading 1")
doc_1 <- body_add_par(doc_1, "", style = "Normal")
doc_1 <- slip_in_text(doc_1, "Message is: ",
  style = "Default Paragraph Font"
)
doc_1 <- body_add_par(doc_1, "Hello ", style = "Normal")
doc_1 <- slip_in_text(doc_1, "world", style = "Default Paragraph Font")
doc_1 <- slip_in_text(doc_1, " with a link",
  style = "strong",
  pos = "after", hyperlink = "https://davidgohel.github.io/officer/"
)
doc_1 <- body_add_par(doc_1, "Another title", style = "heading 2")
doc_1 <- body_add_par(doc_1, "Hello world!", style = "Normal")

file <- print(doc_1, target = tempfile(fileext = ".docx"))

# now we can illustrate how
# to change styles with `change_styles`
doc_2 <- read_docx(path = file)
mapstyles <- list(
  "centered" = c("Normal", "heading 2"),
  "strong" = "Default Paragraph Font"
)
doc_2 <- change_styles(doc_2, mapstyles = mapstyles)

print(doc_2, target = tempfile(fileext = ".docx"))

```

---

color\_scheme

*color scheme*


---

**Description**

get master layout color scheme into a data.frame.

**Usage**

```
color_scheme(x)
```

**Arguments**

x                    an rpptx object

**See Also**

Other functions for reading presentation informations: [annotate\\_base\(\)](#), [layout\\_properties\(\)](#), [layout\\_summary\(\)](#), [length.rpptx\(\)](#), [plot\\_layout\\_properties\(\)](#), [slide\\_size\(\)](#), [slide\\_summary\(\)](#)

**Examples**

```
x <- read_pptx()  
color_scheme ( x = x )
```

---

cursor_begin	<i>set cursor in an rdocx object</i>
--------------	--------------------------------------

---

**Description**

a set of functions is available to manipulate the position of a virtual cursor. This cursor will be used when inserting, deleting or updating elements in the document.

**Usage**

```
cursor_begin(x)
```

```
cursor_bookmark(x, id)
```

```
cursor_end(x)
```

```
cursor_reach(x, keyword)
```

```
cursor_forward(x)
```

```
cursor_backward(x)
```

**Arguments**

x	a docx device
id	bookmark id
keyword	keyword to look for as a regular expression

**cursor\_begin**

Set the cursor at the beginning of the document, on the first element of the document (usually a paragraph or a table).

**cursor\_bookmark**

Set the cursor at a bookmark that has previously been set.

**cursor\_end**

Set the cursor at the end of the document, on the last element of the document.

**cursor\_reach**

Set the cursor on the first element of the document that contains text specified in argument keyword. The argument keyword is a regex pattern.

**cursor\_forward**

Move the cursor forward, it increments the cursor in the document.

**cursor\_backward**

Move the cursor backward, it decrements the cursor in the document.

**Examples**

```
library(officer)
library(magrittr)

doc <- read_docx() %>%
  body_add_par("paragraph 1", style = "Normal") %>%
  body_add_par("paragraph 2", style = "Normal") %>%
  body_add_par("paragraph 3", style = "Normal") %>%
  body_add_par("paragraph 4", style = "Normal") %>%
  body_add_par("paragraph 5", style = "Normal") %>%
  body_add_par("paragraph 6", style = "Normal") %>%
  body_add_par("paragraph 7", style = "Normal") %>%

# default template contains only an empty paragraph
# Using cursor_begin and body_remove, we can delete it
cursor_begin() %>% body_remove() %>%

# Let add text at the beginning of the
# paragraph containing text "paragraph 4"
cursor_reach(keyword = "paragraph 4") %>%
slip_in_text("This is ", pos = "before", style = "Default Paragraph Font") %>%

# move the cursor forward and end a section
cursor_forward() %>%
body_add_par("The section stop here", style = "Normal") %>%
body_end_section_landscape() %>%

# move the cursor at the end of the document
cursor_end() %>%
body_add_par("The document ends now", style = "Normal")

print(doc, target = tempfile(fileext = ".docx"))

# cursor_bookmark ----
library(magrittr)

doc <- read_docx() %>%
  body_add_par("centered text", style = "centered") %>%
  body_bookmark("text_to_replace") %>%
```

```
body_add_par("A title", style = "heading 1") %>%
body_add_par("Hello world!", style = "Normal") %>%
cursor_bookmark("text_to_replace") %>%
body_add_table(value = iris, style = "table_template")

print(doc, target = tempfile(fileext = ".docx"))
```

---

docx\_bookmarks

*List Word bookmarks*

---

## Description

List bookmarks id that can be found in a Word document.

## Usage

```
docx_bookmarks(x)
```

## Arguments

x                    an rdocx object

## See Also

Other functions for Word document informations: [doc\\_properties\(\)](#), [docx\\_dim\(\)](#), [length.rdocx\(\)](#), [set\\_doc\\_properties\(\)](#), [styles\\_info\(\)](#)

## Examples

```
library(officer)

doc_1 <- read_docx()
doc_1 <- body_add_par(doc_1, "centered text", style = "centered")
doc_1 <- body_bookmark(doc_1, "text_to_replace_1")
doc_1 <- body_add_par(doc_1, "centered text", style = "centered")
doc_1 <- body_bookmark(doc_1, "text_to_replace_2")

docx_bookmarks(doc_1)

docx_bookmarks(read_docx())
```

---

`docx_dim`*Word page layout*

---

**Description**

get page width, page height and margins (in inches). The return values are those corresponding to the section where the cursor is.

**Usage**

```
docx_dim(x)
```

**Arguments**

x                    an rdocx object

**See Also**

Other functions for Word document informations: [doc\\_properties\(\)](#), [docx\\_bookmarks\(\)](#), [length.rdocx\(\)](#), [set\\_doc\\_properties\(\)](#), [styles\\_info\(\)](#)

**Examples**

```
docx_dim(read_docx())
```

---

`docx_show_chunk`*Show underlying text tag structure*

---

**Description**

Show the structure of text tags at the current cursor. This is most useful when trying to troubleshoot search-and-replace functionality using [body\\_replace\\_all\\_text](#).

**Usage**

```
docx_show_chunk(x)
```

**Arguments**

x                    a docx device

**See Also**

[body\\_replace\\_all\\_text](#)



**Examples**

```
library(magrittr)

doc <- read_docx() %>%
  body_add_par("Placeholder one") %>%
  body_add_par("Placeholder two")

# Show text chunk at cursor
docx_show_chunk(doc) # Output is 'Placeholder two'
```

---

docx\_summary                    *get Word content in a data.frame*

---

**Description**

read content of a Word document and return a data.frame representing the document.

**Usage**

```
docx_summary(x)
```

**Arguments**

x                    an rdocx object

**Note**

Documents included with body\_add\_docx() will not be accessible in the results.

**Examples**

```
example_pptx <- system.file(package = "officer",
  "doc_examples/example.docx")
doc <- read_docx(example_pptx)
docx_summary(doc)
```

---

doc\_properties                    *read document properties*

---

**Description**

read Word or PowerPoint document properties and get results in a data.frame.

**Usage**

```
doc_properties(x)
```

**Arguments**

x                    an rdocx or rpptx object

**Value**

a data.frame

**See Also**

Other functions for Word document informations: [docx\\_bookmarks\(\)](#), [docx\\_dim\(\)](#), [length.rdocx\(\)](#), [set\\_doc\\_properties\(\)](#), [styles\\_info\(\)](#)

**Examples**

```
x <- read_docx()
doc_properties(x)
```

---

empty_content	<i>create empty blocks</i>
---------------	----------------------------

---

**Description**

an empty object to include as an empty placeholder shape in a presentation. This comes in handy when presentation are updated through R, but a user still wants to write the takeaway statements in PowerPoint.

**Usage**

```
empty_content()
```

**See Also**

[ph\\_with\(\)](#), [body\\_add\\_blocks\(\)](#)

**Examples**

```
fileout <- tempfile(fileext = ".pptx")
doc <- read_pptx()
doc <- add_slide(doc, layout = "Two Content",
  master = "Office Theme")
doc <- ph_with(x = doc, value = empty_content(),
  location = ph_location_type(type = "title") )
print(doc, target = fileout )
```

---

external_img	<i>external image</i>
--------------	-----------------------

---

### Description

Wraps an image in an object that can then be embedded in a PowerPoint slide or within a Word paragraph.

The image is added as a shape in PowerPoint (it is not possible to mix text and images in a PowerPoint form). With a Word document, the image will be added inside a paragraph.

### Usage

```
external_img(src, width = 0.5, height = 0.2)
```

### Arguments

src	image file path
width	height in inches.
height	height in inches

### usage

You can use this function in conjunction with [fpar](#) to create paragraphs consisting of differently formatted text parts. You can also use this function as an *r chunk* in an R Markdown document made with package `officetdown`.

### See Also

[ph\\_with](#), [body\\_add](#), [fpar](#)

Other run functions for reporting: [ftext\(\)](#), [run\\_autonum\(\)](#), [run\\_bookmark\(\)](#), [run\\_columnbreak\(\)](#), [run\\_linebreak\(\)](#), [run\\_pagebreak\(\)](#), [run\\_reference\(\)](#), [run\\_word\\_field\(\)](#)

### Examples

```
# wrap r logo with external_img ----
srcfile <- file.path( R.home("doc"), "html", "logo.jpg" )
extimg <- external_img(src = srcfile, height = 1.06/2,
                      width = 1.39/2)

# pptx example ----
doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(x = doc, value = extimg,
              location = ph_location_type(type = "body"),
              use_loc_size = FALSE )
print(doc, target = tempfile(fileext = ".pptx"))
```

```
fp_t <- fp_text(font.size = 20, color = "red")
an_fpar <- fpar(extimg, ftext(" is cool!", fp_t))

# docx example ----
x <- read_docx()
x <- body_add(x, an_fpar)
print(x, target = tempfile(fileext = ".docx"))
```

---

fpar

*Concatenate formatted text as a paragraph*


---

### Description

Create a paragraph representation by concatenating formatted text or images. The result can be inserted in a Word document or a PowerPoint presentation and can also be inserted in a [block\\_list\(\)](#) call.

All its arguments will be concatenated to create a paragraph where chunks of text and images are associated with formatting properties.

fpar supports [ftext\(\)](#), [external\\_img\(\)](#), run\_\* functions (i.e. [run\\_autonum\(\)](#), [run\\_seqfield\(\)](#)) when output is Word, and simple strings.

Default text and paragraph formatting properties can also be modified with function [update\(\)](#).

### Usage

```
fpar(..., fp_p = fp_par(), fp_t = fp_text())
```

```
## S3 method for class 'fpar'
update(object, fp_p = NULL, fp_t = NULL, ...)
```

### Arguments

...	cot objects ( <a href="#">ftext</a> , <a href="#">external_img</a> )
fp_p	paragraph formatting properties
fp_t	default text formatting properties. This is used as text formatting properties when simple text is provided as argument.
object	fpar object

### See Also

[block\\_list\(\)](#), [body\\_add\\_fpar\(\)](#), [ph\\_with\(\)](#)

Other block functions for reporting: [block\\_caption\(\)](#), [block\\_list\(\)](#), [block\\_pour\\_docx\(\)](#), [block\\_section\(\)](#), [block\\_table\(\)](#), [block\\_toc\(\)](#), [plot\\_instr\(\)](#), [unordered\\_list\(\)](#)

**Examples**

```

fpar(ftext("hello", shortcuts$fp_bold()))

# mix text and image ----
img.file <- file.path( R.home("doc"), "html", "logo.jpg" )

bold_face <- shortcuts$fp_bold(font.size = 12)
bold_redface <- update(bold_face, color = "red")
fpar_1 <- fpar(
  "Hello World, ",
  ftext("how ", prop = bold_redface ),
  external_img(src = img.file, height = 1.06/2, width = 1.39/2),
  ftext(" you?", prop = bold_face ) )
fpar_1

img_in_par <- fpar(
  external_img(src = img.file, height = 1.06/2, width = 1.39/2),
  fp_p = fp_par(text.align = "center") )

```

fp\_border

*border properties object***Description**

create a border properties object.

**Usage**

```

fp_border(color = "black", style = "solid", width = 1)

## S3 method for class 'fp_border'
update(object, color, style, width, ...)

```

**Arguments**

color	border color - single character value (e.g. "#000000" or "black")
style	border style - single character value : "none" or "solid" or "dotted" or "dashed"
width	border width - an integer value : 0>= value
object	fp_border object
...	further arguments - not used

**See Also**

Other functions for defining formatting properties: [fp\\_cell\(\)](#), [fp\\_par\(\)](#), [fp\\_text\(\)](#)

**Examples**

```
fp_border()
fp_border(color="orange", style="solid", width=1)
fp_border(color="gray", style="dotted", width=1)

# modify object -----
border <- fp_border()
update(border, style="dotted", width=3)
```

fp\_cell

*Cell formatting properties***Description**

Create a fp\_cell object that describes cell formatting properties.

**Usage**

```
fp_cell(
  border = fp_border(width = 0),
  border.bottom,
  border.left,
  border.top,
  border.right,
  vertical.align = "center",
  margin = 0,
  margin.bottom,
  margin.top,
  margin.left,
  margin.right,
  background.color = "transparent",
  text.direction = "lrbt"
)

## S3 method for class 'fp_cell'
format(x, type = "wml", ...)

## S3 method for class 'fp_cell'
print(x, ...)

## S3 method for class 'fp_cell'
update(
  object,
  border,
  border.bottom,
  border.left,
  border.top,
```

```

border.right,
vertical.align,
margin = 0,
margin.bottom,
margin.top,
margin.left,
margin.right,
background.color,
text.direction,
...
)

```

### Arguments

border	shortcut for all borders.
border.bottom, border.left, border.top, border.right	<a href="#">fp_border</a> for borders.
vertical.align	cell content vertical alignment - a single character value, expected value is one of "center" or "top" or "bottom"
margin	shortcut for all margins.
margin.bottom, margin.top, margin.left, margin.right	cell margins - 0 or positive integer value.
background.color	cell background color - a single character value specifying a valid color (e.g. "#000000" or "black").
text.direction	cell text rotation - a single character value, expected value is one of "lrb", "tblr", "btlr".
x, object	fp_cell object
type	output type - one of 'wml', 'pml', 'html'.
...	further arguments - not used

### See Also

Other functions for defining formatting properties: [fp\\_border\(\)](#), [fp\\_par\(\)](#), [fp\\_text\(\)](#)

### Examples

```

obj <- fp_cell(margin = 1)
update( obj, margin.bottom = 5 )

```

---

`fp_par`*Paragraph formatting properties*

---

**Description**

Create a `fp_par` object that describes paragraph formatting properties.

**Usage**

```
fp_par(  
    text.align = "left",  
    padding = 0,  
    line_spacing = 1,  
    border = fp_border(width = 0),  
    padding.bottom,  
    padding.top,  
    padding.left,  
    padding.right,  
    border.bottom,  
    border.left,  
    border.top,  
    border.right,  
    shading.color = "transparent",  
    keep_with_next = FALSE  
)  
  
## S3 method for class 'fp_par'  
print(x, ...)  
  
## S3 method for class 'fp_par'  
update(  
    object,  
    text.align,  
    padding,  
    border,  
    padding.bottom,  
    padding.top,  
    padding.left,  
    padding.right,  
    border.bottom,  
    border.left,  
    border.top,  
    border.right,  
    shading.color,  
    ...  
)
```



**Arguments**

text.align	text alignment - a single character value, expected value is one of 'left', 'right', 'center', 'justify'.
padding	paragraph paddings - 0 or positive integer value. Argument padding overwrites arguments padding.bottom, padding.top, padding.left, padding.right.
line_spacing	line spacing, 1 is single line spacing, 2 is double line spacing.
border	shortcut for all borders.
padding.bottom, padding.top, padding.left, padding.right	paragraph paddings - 0 or positive integer value.
border.bottom, border.left, border.top, border.right	<a href="#">fp_border</a> for borders. overwrite other border properties.
shading.color	shading color - a single character value specifying a valid color (e.g. "#000000" or "black").
keep_with_next	a scalar logical. Specifies that the paragraph (or at least part of it) should be rendered on the same page as the next paragraph when possible.
x, object	fp_par object
...	further arguments - not used

**Value**

a fp\_par object

**See Also**

[fpar](#)

Other functions for defining formatting properties: [fp\\_border\(\)](#), [fp\\_cell\(\)](#), [fp\\_text\(\)](#)

**Examples**

```
fp_par(text.align = "center", padding = 5)
obj <- fp_par(text.align = "center", padding = 1)
update( obj, padding.bottom = 5 )
```

---

fp\_text

*Text formatting properties*


---

**Description**

Create a fp\_text object that describes text formatting properties.

**Usage**

```

fp_text(
  color = "black",
  font.size = 10,
  bold = FALSE,
  italic = FALSE,
  underlined = FALSE,
  font.family = "Arial",
  vertical.align = "baseline",
  shading.color = "transparent"
)

## S3 method for class 'fp_text'
format(x, type = "wml", ...)

## S3 method for class 'fp_text'
print(x, ...)

## S3 method for class 'fp_text'
update(
  object,
  color,
  font.size,
  bold = FALSE,
  italic = FALSE,
  underlined = FALSE,
  font.family,
  vertical.align,
  shading.color,
  ...
)

```

**Arguments**

color	font color - a single character value specifying a valid color (e.g. "#000000" or "black").
font.size	font size (in point) - 0 or positive integer value.
bold	is bold
italic	is italic
underlined	is underlined
font.family	single character value specifying font name.
vertical.align	single character value specifying font vertical alignments. Expected value is one of the following : default 'baseline' or 'subscript' or 'superscript'
shading.color	shading color - a single character value specifying a valid color (e.g. "#000000" or "black").
x	fp_text object

type	output type - one of 'wml', 'pml', 'html'.
...	further arguments - not used
object	fp_text object to modify
format	format type, wml for MS word, pml for MS PowerPoint and html.

**Value**

a fp\_text object

**See Also**

[f`text`](#), [f`par`](#)

Other functions for defining formatting properties: [f`border`](#)(), [f`cell`](#)(), [f`par`](#)()

**Examples**

```
fp_text()
fp_text(color = "red")
fp_text(bold = TRUE, shading.color = "yellow")
print( fp_text (color="red", font.size = 12) )
```

---

f <code>text</code>	<i>formatted chunk of text</i>
---------------------	--------------------------------

---

**Description**

Format a chunk of text with text formatting properties (bold, color, ...). The function allows you to create pieces of text formatted the way you want.

**Usage**

```
ftext(text, prop = NULL)
```

**Arguments**

text	text value, a single character value
prop	formatting text properties returned by <a href="#">f<code>text</code></a> . It also can be NULL in which case, no formatting is defined (the default is applied).

**usage**

You can use this function in conjunction with [f`par`](#) to create paragraphs consisting of differently formatted text parts. You can also use this function as an *r chunk* in an R Markdown document made with package `officetdown`.

**See Also**[fp\\_text](#)

Other run functions for reporting: [external\\_img\(\)](#), [run\\_autonum\(\)](#), [run\\_bookmark\(\)](#), [run\\_columnbreak\(\)](#), [run\\_linebreak\(\)](#), [run\\_pagebreak\(\)](#), [run\\_reference\(\)](#), [run\\_word\\_field\(\)](#)

**Examples**

```
ftext("hello", fp_text())

properties1 <- fp_text(color = "red")
properties2 <- fp_text(bold = TRUE, shading.color = "yellow")
ftext1 <- ftext("hello", properties1)
ftext2 <- ftext("World", properties2)
paragraph <- fpar(ftext1, " ", ftext2)

x <- read_docx()
x <- body_add(x, paragraph)
print(x, target = tempfile(fileext = ".docx"))
```

---

layout\_properties      *slide layout properties*

---

**Description**

get information about a particular slide layout into a data.frame.

**Usage**

```
layout_properties(x, layout = NULL, master = NULL)
```

**Arguments**

x	an rpptx object
layout	slide layout name to use
master	master layout name where layout is located

**See Also**

Other functions for reading presentation informations: [annotate\\_base\(\)](#), [color\\_scheme\(\)](#), [layout\\_summary\(\)](#), [length.rpptx\(\)](#), [plot\\_layout\\_properties\(\)](#), [slide\\_size\(\)](#), [slide\\_summary\(\)](#)

**Examples**

```
x <- read_pptx()
layout_properties ( x = x, layout = "Title Slide", master = "Office Theme" )
layout_properties ( x = x, master = "Office Theme" )
layout_properties ( x = x, layout = "Two Content" )
layout_properties ( x = x )
```

---

layout_summary	<i>presentation layouts summary</i>
----------------	-------------------------------------

---

**Description**

get informations about slide layouts and master layouts into a data.frame. This function returns a data.frame containing all layout and master names.

**Usage**

```
layout_summary(x)
```

**Arguments**

x                    an rpptx object

**See Also**

Other functions for reading presentation informations: [annotate\\_base\(\)](#), [color\\_scheme\(\)](#), [layout\\_properties\(\)](#), [length.rpptx\(\)](#), [plot\\_layout\\_properties\(\)](#), [slide\\_size\(\)](#), [slide\\_summary\(\)](#)

**Examples**

```
my_pres <- read_pptx()
layout_summary ( x = my_pres )
```

---

length.rdocx	<i>number of blocks inside an rdocx object</i>
--------------	--

---

**Description**

return the number of blocks inside an rdocx object. This number also include the default section definition of a Word document - default Word section is an invisible element.

**Usage**

```
## S3 method for class 'rdocx'
length(x)
```

**Arguments**

x                    an rdocx object

**See Also**

Other functions for Word document informations: [doc\\_properties\(\)](#), [docx\\_bookmarks\(\)](#), [docx\\_dim\(\)](#), [set\\_doc\\_properties\(\)](#), [styles\\_info\(\)](#)

**Examples**

```
# how many elements are there in an new document produced
# with the default template.
length( read_docx() )
```

---

length.rpptx	<i>number of slides</i>
--------------	-------------------------

---

**Description**

Function length will return the number of slides.

**Usage**

```
## S3 method for class 'rpptx'
length(x)
```

**Arguments**

x                    an rpptx object

**See Also**

Other functions for reading presentation informations: [annotate\\_base\(\)](#), [color\\_scheme\(\)](#), [layout\\_properties\(\)](#), [layout\\_summary\(\)](#), [plot\\_layout\\_properties\(\)](#), [slide\\_size\(\)](#), [slide\\_summary\(\)](#)

**Examples**

```
my_pres <- read_pptx()
my_pres <- add_slide(my_pres)
my_pres <- add_slide(my_pres)
length(my_pres)
```

---

media_extract	<i>Extract media from a document object</i>
---------------	---

---

**Description**

Extract files from an rdocx or rpptx object.

**Usage**

```
media_extract(x, path, target)
```

**Arguments**

x	an rpptx object or an rdocx object
path	media path, should be a relative path
target	target file

**Examples**

```
example_pptx <- system.file(package = "officer",
  "doc_examples/example.pptx")
doc <- read_pptx(example_pptx)
content <- pptx_summary(doc)
image_row <- content[content$content_type %in% "image", ]
media_file <- image_row$media_file
png_file <- tempfile(fileext = ".png")
media_extract(doc, path = media_file, target = png_file)
```

---

move_slide	<i>move a slide</i>
------------	---------------------

---

**Description**

move a slide in a pptx presentation

**Usage**

```
move_slide(x, index, to)
```

**Arguments**

x	an rpptx object
index	slide index, default to current slide position.
to	new slide index.

**Note**

cursor is set on the last slide.

**See Also**

Other functions slide manipulation: [add\\_slide\(\)](#), [on\\_slide\(\)](#), [remove\\_slide\(\)](#)

**Examples**

```
x <- read_pptx()
x <- add_slide(x)
x <- ph_with(x, "Hello world 1", location = ph_location_type())
x <- add_slide(x)
x <- ph_with(x, "Hello world 2", location = ph_location_type())
x <- move_slide(x, index = 1, to = 2)
```

---

officer

*officer: Manipulate Microsoft Word and PowerPoint Documents*

---

## Description

The officer package facilitates access to and manipulation of 'Microsoft Word' and 'Microsoft PowerPoint' documents from R.

## Details

Examples of manipulations are:

- read Word and PowerPoint files into data objects
- add/edit/remove image, table and text content from documents and slides
- write updated content back to Word and PowerPoint files

To learn more about officer, start with the vignettes: `browseVignettes(package = "officer")`

## Author(s)

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- Frank Hangler <frank@plotandscatter.com> (function `body_replace_all_text`) [contributor]
- Liz Sander <lsander@civisanalytics.com> (several documentation fixes) [contributor]
- Anton Victorson <anton@victorson.se> (fixes xml structures) [contributor]
- Jon Calder <jonmcalders@gmail.com> (update vignettes) [contributor]
- John Harrold <john.m.harrold@gmail.com> (function `annotate_base`) [contributor]
- John Muschelli <muschelli2@gmail.com> (google doc compatibility) [contributor]

## See Also

<https://davidgohel.github.io/officer/>



---

`officer-defunct`*Defunct Functions in Package officer*

---

**Description**

Defunct Functions in Package officer

**Usage**`ph_with_gg_at(...)``ph_with_table_at(...)``ph_with_img_at(...)``ph_with_img(...)``ph_with_text(...)``ph_empty_at(...)``ph_empty(...)`**Arguments**`...` unused arguments**Details**`ph_with()` is replaced by `ph_with.gg`.`ph_with_table_at()` is replaced by `ph_with.data.frame`.`ph_with_img_at()` is replaced by `ph_with.external_img`.`ph_with_img()` is replaced by `ph_with.external_img`.`ph_with_text()` is replaced by `ph_with.character`.`ph_empty_at()` is replaced by `ph_with.empty_content`.`ph_empty()` is replaced by `ph_with.empty_content`.

---

on_slide	<i>change current slide</i>
----------	-----------------------------

---

**Description**

change current slide index of an rpptx object.

**Usage**

```
on_slide(x, index)
```

**Arguments**

x	an rpptx object
index	slide index

**See Also**

Other functions slide manipulation: [add\\_slide\(\)](#), [move\\_slide\(\)](#), [remove\\_slide\(\)](#)

**Examples**

```
doc <- read_pptx()
doc <- add_slide(doc, layout = "Title and Content", master = "Office Theme")
doc <- add_slide(doc, layout = "Title and Content", master = "Office Theme")
doc <- add_slide(doc, layout = "Title and Content", master = "Office Theme")
doc <- on_slide( doc, index = 1)
doc <- ph_with(x = doc, "First title",
  location = ph_location_type(type="title"))
doc <- on_slide( doc, index = 3)
doc <- ph_with(x = doc, "Third title",
  location = ph_location_type(type="title"))

file <- tempfile(fileext = ".pptx")
print(doc, target = file )
```

---

page_mar	<i>page margins object</i>
----------	----------------------------

---

**Description**

The margins for each page of a sectionThe function creates a representation of the dimensions of a page. The dimensions are defined by length, width and orientation. If the orientation is in landscape mode then the length becomes the width and the width becomes the length.

**Usage**

```

page_mar(
  bottom = 1,
  top = 1,
  right = 1,
  left = 1,
  header = 0.5,
  footer = 0.5,
  gutter = 0.5
)

```

**Arguments**

bottom, top	distance (in inches) between the bottom/top of the text margin and the bottom/top of the page. The text is placed at the greater of the value of this attribute and the extent of the header/footer text. A negative value indicates that the content should be measured from the bottom/top of the page regardless of the footer/header, and so will overlap the footer/header. For example, header=-0.5, bottom=1 means that the footer must start one inch from the bottom of the page and the main document text must start a half inch from the bottom of the page. In this case, the text and footer overlap since bottom is negative.
left, right	distance (in inches) from the left/right edge of the page to the left/right edge of the text.
header	distance (in inches) from the top edge of the page to the top edge of the header.
footer	distance (in inches) from the bottom edge of the page to the bottom edge of the footer.
gutter	page gutter (in inches).

**See Also**

Other functions for section definition: [page\\_size\(\)](#), [prop\\_section\(\)](#), [section\\_columns\(\)](#)

**Examples**

```
page_mar()
```

---

page\_size

*page size object*

---

**Description**

The function creates a representation of the dimensions of a page. The dimensions are defined by length, width and orientation. If the orientation is in landscape mode then the length becomes the width and the width becomes the length.

**Usage**

```
page_size(width = 21/2.54, height = 29.7/2.54, orient = "portrait")
```

**Arguments**

width, height    page width, page height (in inches).  
orient            page orientation, either 'landscape', either 'portrait'.

**See Also**

Other functions for section definition: [page\\_mar\(\)](#), [prop\\_section\(\)](#), [section\\_columns\(\)](#)

**Examples**

```
page_size(orient = "landscape")
```

---

<code>ph_add_fpar</code>	<i>append fpar</i>
--------------------------	--------------------

---

**Description**

append fpar (a formatted paragraph) in a placeholder The function let you add a new formatted paragraph ([fpar](#)) to an existing content in an existing shape, existing paragraphs will be preserved.

**Usage**

```
ph_add_fpar(
  x,
  value,
  type = "body",
  id = 1,
  id_chr = NULL,
  ph_label = NULL,
  level = 1,
  par_default = TRUE
)
```

**Arguments**

x                    an rpptx object  
value                fpar object  
type                 placeholder type  
id                    placeholder index (integer) for a duplicated type. This is to be used when a placeholder type is not unique in the layout of the current slide, e.g. two placeholders with type 'body'. To add onto the first, use `id = 1` and `id = 2` for the second one. Values can be read from [slide\\_summary](#).

id_chr	deprecated.
ph_label	label associated to the placeholder. Use column ph_label of result returned by <a href="#">slide_summary</a> .
level	paragraph level
par_default	specify if the default paragraph formatting should be used.

### Usage

If your goal is to add formatted text in a new shape, use [ph\\_with](#) with a [block\\_list](#) instead of this function.

### See Also

[fpar](#)

### Examples

```
library(magrittr)

bold_face <- shortcuts$fp_bold(font.size = 30)
bold_redface <- update(bold_face, color = "red")

fpar_ <- fpar(ftext("Hello ", prop = bold_face),
             ftext("World", prop = bold_redface ),
             ftext(", how are you?", prop = bold_face ) )

doc <- read_pptx() %>%
  add_slide(layout = "Title and Content", master = "Office Theme") %>%
  ph_with("", location = ph_location(bg = "wheat", newlabel = "myph")) %>%
  ph_add_fpar(value = fpar_, ph_label = "myph", level = 2)

print(doc, target = tempfile(fileext = ".pptx"))
```

---

ph_add_par	<i>append paragraph</i>
------------	-------------------------

---

### Description

append a new empty paragraph in a placeholder. The function let you add a new empty paragraph to an existing content in an existing shape, existing paragraphs will be preserved.

### Usage

```
ph_add_par(x, type = "body", id = 1, id_chr = NULL, level = 1, ph_label = NULL)
```

**Arguments**

x	an rpptx object
type	placeholder type
id	placeholder index (integer) for a duplicated type. This is to be used when a placeholder type is not unique in the layout of the current slide, e.g. two placeholders with type 'body'. To add onto the first, use id = 1 and id = 2 for the second one. Values can be read from <a href="#">slide_summary</a> .
id_chr	deprecated.
level	paragraph level
ph_label	label associated to the placeholder. Use column ph_label of result returned by <a href="#">slide_summary</a> .

**Usage**

If your goal is to add formatted text in a new shape, use [ph\\_with](#) with a [block\\_list](#) instead of this function.

**Examples**

```
library(magrittr)

fileout <- tempfile(fileext = ".pptx")
default_text <- fp_text(font.size = 0, bold = TRUE, color = "red")

doc <- read_pptx() %>%
  add_slide(layout = "Title and Content", master = "Office Theme") %>%
  ph_with("A text", location = ph_location_type(type = "body")) %>%
  ph_add_par(level = 2) %>%
  ph_add_text(str = "and another, ", style = default_text) %>%
  ph_add_par(level = 3) %>%
  ph_add_text(str = "and another!",
             style = update(default_text, color = "blue"))

print(doc, target = fileout)
```

---

ph\_add\_text

*append text*

---

**Description**

append text in a placeholder. The function let you add text to an existing content in an existing shape, existing text will be preserved.

**Usage**

```
ph_add_text(
  x,
  str,
  type = "body",
  id = 1,
  id_chr = NULL,
  ph_label = NULL,
  style = fp_text(font.size = 0),
  pos = "after",
  href = NULL,
  slide_index = NULL
)
```

**Arguments**

x	an rpptx object
str	text to add
type	placeholder type
id	placeholder index (integer) for a duplicated type. This is to be used when a placeholder type is not unique in the layout of the current slide, e.g. two placeholders with type 'body'. To add onto the first, use id = 1 and id = 2 for the second one. Values can be read from <a href="#">slide_summary</a> .
id_chr	deprecated.
ph_label	label associated to the placeholder. Use column ph_label of result returned by <a href="#">slide_summary</a> .
style	text style, a <a href="#">fp_text</a> object
pos	where to add the new element relative to the cursor, "after" or "before".
href	hyperlink to reach when clicking the text
slide_index	slide index to reach when clicking the text. It will be ignored if href is not NULL.

**Usage**

If your goal is to add formatted text in a new shape, use [ph\\_with](#) with a [block\\_list](#) instead of this function.

**Examples**

```
fileout <- tempfile(fileext = ".pptx")
my_pres <- read_pptx()
my_pres <- add_slide(my_pres)
my_pres <- ph_with(my_pres, "",
  location = ph_location_type(type = "body"))

small_red <- fp_text(color = "red", font.size = 14)
```

```

my_pres <- ph_add_text(my_pres, str = "A small red text.",
  style = small_red)
my_pres <- ph_add_par(my_pres, level = 2)
my_pres <- ph_add_text(my_pres, str = "Level 2")

print(my_pres, target = fileout)

# another example ----
fileout <- tempfile(fileext = ".pptx")

doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(doc, "Un titre 2",
  location = ph_location_type(type = "title"))
doc <- ph_with(doc, "",
  location = ph_location(rotation = 90, bg = "red",
    newlabel = "myph"))
doc <- ph_add_text(doc, str = "dummy text",
  ph_label = "myph")

print(doc, target = fileout)

```

---

ph\_hyperlink

*hyperlink a placeholder*

---

## Description

add hyperlink to a placeholder in the current slide.

## Usage

```
ph_hyperlink(x, type = "body", id = 1, id_chr = NULL, ph_label = NULL, href)
```

## Arguments

x	an rpptx object
type	placeholder type
id	placeholder index (integer) for a duplicated type. This is to be used when a placeholder type is not unique in the layout of the current slide, e.g. two placeholders with type 'body'. To add onto the first, use id = 1 and id = 2 for the second one. Values can be read from <a href="#">slide_summary</a> .
id_chr	deprecated.
ph_label	label associated to the placeholder. Use column ph_label of result returned by <a href="#">slide_summary</a> .
href	hyperlink (do not forget http or https prefix)



**See Also**[ph\\_with](#)Other functions for placeholders manipulation: [ph\\_remove\(\)](#), [ph\\_slidelink\(\)](#)**Examples**

```

fileout <- tempfile(fileext = ".pptx")
loc_manual <- ph_location(bg = "red", newlabel= "mytitle")
doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(x = doc, "Un titre 1", location = loc_manual)
slide_summary(doc) # read column ph_label here
doc <- ph_hyperlink(x = doc, ph_label = "mytitle",
  href = "https://cran.r-project.org")

print(doc, target = fileout )

```

---

ph_location	<i>create a location for a placeholder</i>
-------------	--

---

**Description**

The function will return a list that complies with expected format for argument location of function `ph_with`.

**Usage**

```

ph_location(
  left = 1,
  top = 1,
  width = 4,
  height = 3,
  newlabel = "",
  bg = NULL,
  rotation = NULL,
  ...
)

```

**Arguments**

left, top, width, height	place holder coordinates in inches.
newlabel	a label for the placeholder. See section details.
bg	background color
rotation	rotation angle
...	unused arguments

**Details**

The location of the bounding box associated to a placeholder within a slide is specified with the left top coordinate, the width and the height. These are defined in inches:

**left** left coordinate of the bounding box

**top** top coordinate of the bounding box

**width** width of the bounding box

**height** height of the bounding box

In addition to these attributes, a label can be associated with the shape. Shapes, text boxes, images and other objects will be identified with that label in the Selection Pane of PowerPoint. This label can then be reused by other functions such as `ph_location_label()`. It can be set with argument `newlabel`.

**See Also**

Other functions for placeholder location: [ph\\_location\\_fullsize\(\)](#), [ph\\_location\\_label\(\)](#), [ph\\_location\\_left\(\)](#), [ph\\_location\\_right\(\)](#), [ph\\_location\\_template\(\)](#), [ph\\_location\\_type\(\)](#)

**Examples**

```
doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(doc, "Hello world",
  location = ph_location(width = 4, height = 3, newlabel = "hello") )
print(doc, target = tempfile(fileext = ".pptx") )
```

---

`ph_location_fullsize` *location of a full size element*

---

**Description**

The function will return the location corresponding to a full size display.

**Usage**

```
ph_location_fullsize(newlabel = "", ...)
```

**Arguments**

<code>newlabel</code>	a label to associate with the placeholder.
<code>...</code>	unused arguments

**See Also**

Other functions for placeholder location: [ph\\_location\\_label\(\)](#), [ph\\_location\\_left\(\)](#), [ph\\_location\\_right\(\)](#), [ph\\_location\\_template\(\)](#), [ph\\_location\\_type\(\)](#), [ph\\_location\(\)](#)

**Examples**

```
doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(doc, "Hello world", location = ph_location_fullsize() )
print(doc, target = tempfile(fileext = ".pptx") )
```

---

ph\_location\_label      *location of a named placeholder*

---

**Description**

The function will use the label of a placeholder to find the corresponding location.

**Usage**

```
ph_location_label(ph_label, newlabel = NULL, ...)
```

**Arguments**

ph_label	placeholder label of the used layout. It can be read in PowerPoint or with function <code>layout_properties()</code> in column <code>ph_label</code> .
newlabel	a label to associate with the placeholder.
...	unused arguments

**Details**

The location of the bounding box associated to a placeholder within a slide is specified with the left top coordinate, the width and the height. These are defined in inches:

**left** left coordinate of the bounding box

**top** top coordinate of the bounding box

**width** width of the bounding box

**height** height of the bounding box

In addition to these attributes, a label can be associated with the shape. Shapes, text boxes, images and other objects will be identified with that label in the Selection Pane of PowerPoint. This label can then be reused by other functions such as `ph_location_label()`. It can be set with argument `newlabel`.

**See Also**

Other functions for placeholder location: [ph\\_location\\_fullsize\(\)](#), [ph\\_location\\_left\(\)](#), [ph\\_location\\_right\(\)](#), [ph\\_location\\_template\(\)](#), [ph\\_location\\_type\(\)](#), [ph\\_location\(\)](#)

## Examples

```
# ph_location_label demo ----

doc <- read_pptx()
doc <- add_slide(doc, layout = "Title and Content")

# all ph_label can be read here
layout_properties(doc, layout = "Title and Content")

doc <- ph_with(doc, head(iris),
  location = ph_location_label(ph_label = "Content Placeholder 2") )
doc <- ph_with(doc, format(Sys.Date()),
  location = ph_location_label(ph_label = "Date Placeholder 3") )
doc <- ph_with(doc, "This is a title",
  location = ph_location_label(ph_label = "Title 1") )

print(doc, target = tempfile(fileext = ".pptx"))
```

---

ph_location_left	<i>location of a left body element</i>
------------------	--

---

## Description

The function will return the location corresponding to a left bounding box. The function assume the layout 'Two Content' is existing. This is an helper function, if you don't have a layout named 'Two Content', use [ph\\_location\\_type\(\)](#) and set arguments to your specific needs.

## Usage

```
ph_location_left(newlabel = NULL, ...)
```

## Arguments

newlabel	a label to associate with the placeholder.
...	unused arguments

## See Also

Other functions for placeholder location: [ph\\_location\\_fullsize\(\)](#), [ph\\_location\\_label\(\)](#), [ph\\_location\\_right\(\)](#), [ph\\_location\\_template\(\)](#), [ph\\_location\\_type\(\)](#), [ph\\_location\(\)](#)

## Examples

```
doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(doc, "Hello left", location = ph_location_left() )
doc <- ph_with(doc, "Hello right", location = ph_location_right() )
print(doc, target = tempfile(fileext = ".pptx") )
```

---

ph_location_right	<i>location of a right body element</i>
-------------------	---

---

## Description

The function will return the location corresponding to a right bounding box. The function assume the layout 'Two Content' is existing. This is an helper function, if you don't have a layout named 'Two Content', use [ph\\_location\\_type\(\)](#) and set arguments to your specific needs.

## Usage

```
ph_location_right(newlabel = NULL, ...)
```

## Arguments

newlabel	a label to associate with the placeholder.
...	unused arguments

## See Also

Other functions for placeholder location: [ph\\_location\\_fullsize\(\)](#), [ph\\_location\\_label\(\)](#), [ph\\_location\\_left\(\)](#), [ph\\_location\\_template\(\)](#), [ph\\_location\\_type\(\)](#), [ph\\_location\(\)](#)

## Examples

```
doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(doc, "Hello left", location = ph_location_left() )
doc <- ph_with(doc, "Hello right", location = ph_location_right() )
print(doc, target = tempfile(fileext = ".pptx") )
```

---

ph\_location\_template    *create a location for a placeholder based on a template*

---

### Description

The function will return a list that complies with expected format for argument location of function ph\_with. A placeholder will be used as template and its positions will be updated with values left, top, width, height.

### Usage

```
ph_location_template(
    left = 1,
    top = 1,
    width = 4,
    height = 3,
    newlabel = "",
    type = NULL,
    id = 1,
    ...
)
```

### Arguments

left, top, width, height	place holder coordinates in inches.
newlabel	a label for the placeholder. See section details.
type	placeholder type to look for in the slide layout, one of 'body', 'title', 'ctrTitle', 'subTitle', 'dt', 'fr', 'sldNum'. It will be used as a template placeholder.
id	index of the placeholder template. If two body placeholder, there can be two different index: 1 and 2 for the first and second body placeholders defined in the layout.
...	unused arguments

### Details

The location of the bounding box associated to a placeholder within a slide is specified with the left top coordinate, the width and the height. These are defined in inches:

**left** left coordinate of the bounding box  
**top** top coordinate of the bounding box  
**width** width of the bounding box  
**height** height of the bounding box

In addition to these attributes, a label can be associated with the shape. Shapes, text boxes, images and other objects will be identified with that label in the Selection Pane of PowerPoint. This label can then be reused by other functions such as ph\_location\_label(). It can be set with argument newlabel.

**See Also**

Other functions for placeholder location: [ph\\_location\\_fullsize\(\)](#), [ph\\_location\\_label\(\)](#), [ph\\_location\\_left\(\)](#), [ph\\_location\\_right\(\)](#), [ph\\_location\\_type\(\)](#), [ph\\_location\(\)](#)

**Examples**

```
doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(doc, "Title",
  location = ph_location_type(type = "title") )
doc <- ph_with(doc, "Hello world",
  location = ph_location_template(top = 4, type = "title") )
print(doc, target = tempfile(fileext = ".pptx") )
```

---

ph_location_type	<i>location of a placeholder based on a type</i>
------------------	--

---

**Description**

The function will use the type name of the placeholder (e.g. body, title), the layout name and few other criterias to find the corresponding location.

**Usage**

```
ph_location_type(
  type = "body",
  position_right = TRUE,
  position_top = TRUE,
  newlabel = NULL,
  id = NULL,
  ...
)
```

**Arguments**

type	placeholder type to look for in the slide layout, one of 'body', 'title', 'ctrTitle', 'subTitle', 'dt', 'fr', 'sldNum'.
position_right	the parameter is used when a selection with above parameters does not provide a unique position (for example layout 'Two Content' contains two element of type 'body'). If TRUE, the element the most on the right side will be selected, otherwise the element the most on the left side will be selected.
position_top	same than position_right but applied to top versus bottom.
newlabel	a label to associate with the placeholder.
id	index of the placeholder. If two body placeholder, there can be two different index: 1 and 2 for the first and second body placeholders defined in the layout. If this argument is used, position_right and position_top will be ignored.
...	unused arguments

## Details

The location of the bounding box associated to a placeholder within a slide is specified with the left top coordinate, the width and the height. These are defined in inches:

**left** left coordinate of the bounding box

**top** top coordinate of the bounding box

**width** width of the bounding box

**height** height of the bounding box

In addition to these attributes, a label can be associated with the shape. Shapes, text boxes, images and other objects will be identified with that label in the Selection Pane of PowerPoint. This label can then be reused by other functions such as `ph_location_label()`. It can be set with argument `newlabel`.

## See Also

Other functions for placeholder location: [ph\\_location\\_fullsize\(\)](#), [ph\\_location\\_label\(\)](#), [ph\\_location\\_left\(\)](#), [ph\\_location\\_right\(\)](#), [ph\\_location\\_template\(\)](#), [ph\\_location\(\)](#)

## Examples

```
# ph_location_type demo ----

loc_title <- ph_location_type(type = "title")
loc_footer <- ph_location_type(type = "ftr")
loc_dt <- ph_location_type(type = "dt")
loc_slidenum <- ph_location_type(type = "sldNum")
loc_body <- ph_location_type(type = "body")

doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(x = doc, "Un titre", location = loc_title)
doc <- ph_with(x = doc, "pied de page", location = loc_footer)
doc <- ph_with(x = doc, format(Sys.Date()), location = loc_dt)
doc <- ph_with(x = doc, "slide 1", location = loc_slidenum)
doc <- ph_with(x = doc, letters[1:10], location = loc_body)

loc_subtitle <- ph_location_type(type = "subTitle")
loc_ctrtitle <- ph_location_type(type = "ctrTitle")
doc <- add_slide(doc, layout = "Title Slide", master = "Office Theme")
doc <- ph_with(x = doc, "Un sous titre", location = loc_subtitle)
doc <- ph_with(x = doc, "Un titre", location = loc_ctrtitle)

fileout <- tempfile(fileext = ".pptx")
print(doc, target = fileout )
```



---

ph_remove	<i>remove a shape</i>
-----------	-----------------------

---

### Description

remove a shape in a slide

### Usage

```
ph_remove(x, type = "body", id = 1, ph_label = NULL, id_chr = NULL)
```

### Arguments

x	an rpptx object
type	placeholder type
id	placeholder index (integer) for a duplicated type. This is to be used when a placeholder type is not unique in the layout of the current slide, e.g. two placeholders with type 'body'. To add onto the first, use id = 1 and id = 2 for the second one. Values can be read from <a href="#">slide_summary</a> .
ph_label	label associated to the placeholder. Use column ph_label of result returned by <a href="#">slide_summary</a> .
id_chr	deprecated.

### See Also

[ph\\_with](#)

Other functions for placeholders manipulation: [ph\\_hyperlink\(\)](#), [ph\\_slidelink\(\)](#)

### Examples

```
fileout <- tempfile(fileext = ".pptx")
dummy_fun <- function(doc){
  doc <- add_slide(doc, layout = "Two Content",
    master = "Office Theme")
  doc <- ph_with(x = doc, value = "Un titre",
    location = ph_location_type(type = "title"))
  doc <- ph_with(x = doc, value = "Un corps 1",
    location = ph_location_type(type = "body", id = 1))
  doc <- ph_with(x = doc, value = "Un corps 2",
    location = ph_location_type(type = "body", id = 2))
  doc
}
doc <- read_pptx()
for(i in 1:3)
  doc <- dummy_fun(doc)

doc <- on_slide(doc, index = 1)
```

```

doc <- ph_remove(x = doc, type = "title")

doc <- on_slide(doc, index = 2)
doc <- ph_remove(x = doc, type = "body", id = 2)

doc <- on_slide(doc, index = 3)
doc <- ph_remove(x = doc, type = "body", id = 1)

print(doc, target = fileout )

```

---

ph\_slidelink

*slide link to a placeholder*


---

## Description

add slide link to a placeholder in the current slide.

## Usage

```

ph_slidelink(
  x,
  type = "body",
  id = 1,
  id_chr = NULL,
  ph_label = NULL,
  slide_index
)

```

## Arguments

x	an rpptx object
type	placeholder type
id	placeholder index (integer) for a duplicated type. This is to be used when a placeholder type is not unique in the layout of the current slide, e.g. two placeholders with type 'body'. To add onto the first, use id = 1 and id = 2 for the second one. Values can be read from <a href="#">slide_summary</a> .
id_chr	deprecated.
ph_label	label associated to the placeholder. Use column ph_label of result returned by <a href="#">slide_summary</a> .
slide_index	slide index to reach

## See Also

[ph\\_with](#)

Other functions for placeholders manipulation: [ph\\_hyperlink\(\)](#), [ph\\_remove\(\)](#)

**Examples**

```

fileout <- tempfile(fileext = ".pptx")
loc_title <- ph_location_type(type = "title")
doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(x = doc, "Un titre 1", location = loc_title)
doc <- add_slide(doc)
doc <- ph_with(x = doc, "Un titre 2", location = loc_title)
doc <- on_slide(doc, 1)
slide_summary(doc) # read column ph_label here
doc <- ph_slidelink(x = doc, ph_label = "Title 1", slide_index = 2)

print(doc, target = fileout )

```

---

ph\_with

*add objects into a new shape on the current slide*


---

**Description**

add object into a new shape in the current slide. This function is able to add all supported outputs to a presentation and should replace calls to older functions starting with `ph_with_*`.

**Usage**

```

ph_with(x, value, location, ...)

## S3 method for class 'character'
ph_with(x, value, location, ...)

## S3 method for class 'numeric'
ph_with(x, value, location, format_fun = format, ...)

## S3 method for class 'factor'
ph_with(x, value, location, ...)

## S3 method for class 'logical'
ph_with(x, value, location, format_fun = format, ...)

## S3 method for class 'block_list'
ph_with(x, value, location, level_list = integer(0), ...)

## S3 method for class 'unordered_list'
ph_with(x, value, location, ...)

## S3 method for class 'data.frame'
ph_with(
  x,

```

```

    value,
    location,
    header = TRUE,
    tcf = table_conditional_formatting(),
    alignment = NULL,
    ...
)

## S3 method for class 'gg'
ph_with(x, value, location, res = 300, ...)

## S3 method for class 'plot_instr'
ph_with(x, value, location, res = 300, ...)

## S3 method for class 'external_img'
ph_with(x, value, location, use_loc_size = TRUE, ...)

## S3 method for class 'fpar'
ph_with(x, value, location, ...)

## S3 method for class 'empty_content'
ph_with(x, value, location, ...)

## S3 method for class 'xml_document'
ph_with(x, value, location, ...)

```

## Arguments

x	an rpptx object
value	object to add as a new shape. Supported objects are vectors, data.frame, graphics, block of formatted paragraphs, unordered list of formatted paragraphs, pretty tables with package flextable, editable graphics with package rvg, 'Microsoft' charts with package mschart.
location	a placeholder location object. It will be used to specify the location of the new shape. This location can be defined with a call to one of the ph_location functions. See section "see also".
...	further arguments passed to or from other methods. When adding a ggplot object or plot_instr, these arguments will be used by png function.
format_fun	format function for non character vectors
level_list	The list of levels for hierarchy structure as integer values. If used the object is formatted as an unordered list. If 1 and 2, item 1 level will be 1, item 2 level will be 2.
header	display header if TRUE
tcf	conditional formatting settings defined by <a href="#">table_conditional_formatting()</a>
alignment	alignment for each columns, 'l' for left, 'r' for right and 'c' for center. Default to NULL.

res resolution of the png image in ppi  
 use\_loc\_size if set to FALSE, external\_img width and height will be used.

### Methods (by class)

- character: add a character vector to a new shape on the current slide, values will be added as paragraphs.
- numeric: add a numeric vector to a new shape on the current slide, values will be first formatted then added as paragraphs.
- factor: add a factor vector to a new shape on the current slide, values will be converted as character and then added as paragraphs.
- block\_list: add a `block_list` made of `fpar` to a new shape on the current slide.
- unordered\_list: add a `unordered_list` made of `fpar` to a new shape on the current slide.
- data.frame: add a data.frame to a new shape on the current slide with function `block_table()`. Use package `flextable` instead for more advanced formattings.
- gg: add a `ggplot` object to a new shape on the current slide. Use package `rvg` for more advanced graphical features.
- plot\_instr: add an R plot to a new shape on the current slide. Use package `rvg` for more advanced graphical features.
- external\_img: add a `external_img` to a new shape on the current slide.  
 When value is a `external_img` object, image will be copied into the PowerPoint presentation. The width and height specified in call to `external_img` will be ignored, their values will be those of the location, unless `use_loc_size` is set to FALSE.
- fpar: add an `fpar` to a new shape on the current slide as a single paragraph in a `block_list`.
- empty\_content: add an `empty_content` to a new shape on the current slide.
- xml\_document: add an `xml_document` object to a new shape on the current slide. This function is to be used to add custom openxml code.

### Illustrations

### See Also

[ph\\_location\\_type](#), [ph\\_location](#), [ph\\_location\\_label](#), [ph\\_location\\_left](#), [ph\\_location\\_right](#), [ph\\_location\\_fullsize](#), [ph\\_location\\_template](#)

### Examples

```
# this name will be used to print the file
# change it to "youfile.pptx" to write the pptx
# file in your working directory.
fileout <- tempfile(fileext = ".pptx")

doc_1 <- read_pptx()
```

```

sz <- slide_size(doc_1)
# add text and a table ----
doc_1 <- add_slide(doc_1, layout = "Two Content", master = "Office Theme")
doc_1 <- ph_with(x = doc_1, value = c("Table cars"),
  location = ph_location_type(type = "title") )
doc_1 <- ph_with(x = doc_1, value = names(cars),
  location = ph_location_left() )
doc_1 <- ph_with(x = doc_1, value = cars,
  location = ph_location_right() )

# add a base plot ----
anyplot <- plot_instr(code = {
  col <- c("#440154FF", "#443A83FF", "#31688EFF",
    "#21908CFF", "#35B779FF", "#8FD744FF", "#FDE725FF")
  barplot(1:7, col = col, yaxt="n")
})

doc_1 <- add_slide(doc_1)
doc_1 <- ph_with( doc_1, anyplot,
  location = ph_location_fullsize(),
  bg = "#006699")

# add a ggplot2 plot ----
if( require("ggplot2") ){
  doc_1 <- add_slide(doc_1)
  gg_plot <- ggplot(data = iris ) +
    geom_point(mapping = aes(Sepal.Length, Petal.Length),
      size = 3) +
    theme_minimal()
  doc_1 <- ph_with(x = doc_1, value = gg_plot,
    location = ph_location_type(type = "body"),
    bg = "transparent" )
  doc_1 <- ph_with(x = doc_1, value = "graphic title",
    location = ph_location_type(type="title") )
}

# add a external images ----
doc_1 <- add_slide(doc_1, layout = "Title and Content",
  master = "Office Theme")
doc_1 <- ph_with(x = doc_1, value = empty_content(),
  location = ph_location(left = 0, top = 0,
    width = sz$width, height = sz$height, bg = "black") )

svg_file <- file.path(R.home(component = "doc"), "html/Rlogo.svg")
if( require("rsvg") ){
  doc_1 <- ph_with(x = doc_1, value = "External images",
    location = ph_location_type(type = "title") )
  doc_1 <- ph_with(x = doc_1, external_img(svg_file, 100/72, 76/72),
    location = ph_location_right(), use_loc_size = FALSE )
  doc_1 <- ph_with(x = doc_1, external_img(svg_file),
    location = ph_location_left(),
    use_loc_size = TRUE )
}

```

```

# add a block_list ----
dummy_text <- readLines(system.file(package = "officer",
  "doc_examples/text.txt"))
fp_1 <- fp_text(bold = TRUE, color = "pink", font.size = 0)
fp_2 <- fp_text(bold = TRUE, font.size = 0)
fp_3 <- fp_text(italic = TRUE, color="red", font.size = 0)
bl <- block_list(
  fpar(ftext("hello world", fp_1)),
  fpar(
    ftext("hello", fp_2),
    ftext("hello", fp_3)
  ),
  dummy_text
)
doc_1 <- add_slide(doc_1)
doc_1 <- ph_with(x = doc_1, value = bl,
  location = ph_location_type(type="body") )

# fpar -----
hw <- fpar(ftext("hello world",
  fp_text(bold = TRUE, font.family = "Bradley Hand",
    font.size = 150, color = "#F5595B")))
doc_1 <- add_slide(doc_1)
doc_1 <- ph_with(x = doc_1, value = hw,
  location = ph_location_type(type="body") )

# unordered_list ----
ul <- unordered_list(
  level_list = c(1, 2, 2, 3, 3, 1),
  str_list = c("Level1", "Level2", "Level2", "Level3", "Level3", "Level1"),
  style = fp_text(color = "red", font.size = 0) )
doc_1 <- add_slide(doc_1)
doc_1 <- ph_with(x = doc_1, value = ul,
  location = ph_location_type() )

print(doc_1, target = fileout )

```

---

plot\_instr

*Wrap plot instructions for png plotting in Powerpoint or Word*


---

## Description

A simple wrapper to capture plot instructions that will be executed and copied in a document. It produces an object of class 'plot\_instr' with a corresponding method `ph_with()` and `body_add_plot()`.

The function enable usage of any R plot with argument code. Wrap your code between curly bracket if more than a single expression.

## Usage

```
plot_instr(code)
```

**Arguments**

code                    plotting instructions

**See Also**

[ph\\_with\(\)](#), [body\\_add\\_plot\(\)](#)

Other block functions for reporting: [block\\_caption\(\)](#), [block\\_list\(\)](#), [block\\_pour\\_docx\(\)](#), [block\\_section\(\)](#), [block\\_table\(\)](#), [block\\_toc\(\)](#), [fpar\(\)](#), [unordered\\_list\(\)](#)

**Examples**

```
# plot_instr demo ----

anyplot <- plot_instr(code = {
  barplot(1:5, col = 2:6)
})

doc <- read_docx()
doc <- body_add(doc, anyplot, width = 5, height = 4)
print(doc, target = tempfile(fileext = ".docx"))

doc <- read_pptx()
doc <- add_slide(doc)
doc <- ph_with(
  doc, anyplot,
  location = ph_location_fullsize(),
  bg = "#00000066", pointsize = 12)
print(doc, target = tempfile(fileext = ".pptx"))
```

---

plot\_layout\_properties

*Plot slide layout properties*

---

**Description**

Plot slide layout properties and print informations into defined placeholders. This can be useful to help visualise placeholders locations and identifier.

**Usage**

```
plot_layout_properties(x, layout = NULL, master = NULL, labels = TRUE)
```



**Arguments**

x	an rpptx object
layout	slide layout name to use
master	master layout name where layout is located
labels	if TRUE, placeholder labels will be printed, if FALSE placeholder types and identifiers will be printed.

**See Also**

Other functions for reading presentation informations: [annotate\\_base\(\)](#), [color\\_scheme\(\)](#), [layout\\_properties\(\)](#), [layout\\_summary\(\)](#), [length.rpptx\(\)](#), [slide\\_size\(\)](#), [slide\\_summary\(\)](#)

**Examples**

```
x <- read_pptx()
plot_layout_properties( x = x, layout = "Title Slide",
  master = "Office Theme" )
plot_layout_properties( x = x, layout = "Two Content" )
```

---

pptx_summary	<i>get PowerPoint content in a data.frame</i>
--------------	---

---

**Description**

read content of a PowerPoint document and return a dataset representing the document.

**Usage**

```
pptx_summary(x)
```

**Arguments**

x	an rpptx object
---	-----------------

**Examples**

```
example_pptx <- system.file(package = "officer",
  "doc_examples/example.pptx")
doc <- read_pptx(example_pptx)
pptx_summary(doc)
pptx_summary(example_pptx)
```

---

```
print.rpptx          write a 'PowerPoint' file.
```

---

### Description

write a 'PowerPoint' file.

### Usage

```
## S3 method for class 'rpptx'
print(x, target = NULL, ...)
```

### Arguments

x	an rpptx object
target	path to the pptx file to write
...	unused

### See Also

[read\\_pptx](#)

### Examples

```
# write a rdocx object in a docx file ----
file <- tempfile(fileext = ".pptx")
doc <- read_pptx()
print(doc, target = file)
```

---

```
prop_section        section properties
```

---

### Description

A section is a grouping of blocks (ie. paragraphs and tables) that have a set of properties that define pages on which the text will appear.

A Section properties object stores information about page composition, such as page size, page orientation, borders and margins.

### Usage

```
prop_section(
  page_size = NULL,
  page_margins = NULL,
  type = NULL,
  section_columns = NULL
)
```

**Arguments**

page_size	page dimensions, an object generated with function <a href="#">page_size</a> .
page_margins	page margins, an object generated with function <a href="#">page_mar</a> .
type	Section type. It defines how the contents of the section will be placed relative to the previous section. Available types are "continuous" (begins the section on the next paragraph), "evenPage" (begins on the next even-numbered page), "nextColumn" (begins on the next column on the page), "nextPage" (begins on the following page), "oddPage" (begins on the next odd-numbered page).
section_columns	section columns, an object generated with function <a href="#">section_columns</a> .

**Illustrations****Note**

There is no support yet for header and footer contents definition.

**See Also**

[block\\_section](#)

Other functions for section definition: [page\\_mar\(\)](#), [page\\_size\(\)](#), [section\\_columns\(\)](#)

**Examples**

```
library(officer)

landscape_one_column <- block_section(
  prop_section(
    page_size = page_size(orient = "landscape"), type = "continuous"
  )
)
landscape_two_columns <- block_section(
  prop_section(
    page_size = page_size(orient = "landscape"), type = "continuous",
    section_columns = section_columns(widths = c(4.75, 4.75))
  )
)

doc_1 <- read_docx()
# there starts section with landscape_one_column
doc_1 <- body_add_table(doc_1, value = mtcars[1:10,], style = "table_template")
doc_1 <- body_end_block_section(doc_1, value = landscape_one_column)
# there stops section with landscape_one_column

# there starts section with landscape_two_columns
doc_1 <- body_add_par(doc_1, value = paste(rep(letters, 50), collapse = " "))
doc_1 <- body_end_block_section(doc_1, value = landscape_two_columns)
```

```
# there stops section with landscape_two_columns

doc_1 <- body_add_table(doc_1, value = mtcars[1:25,], style = "table_template")

print(doc_1, target = tempfile(fileext = ".docx"))
```

---

prop\_table

*Table properties*


---

### Description

Define table properties such as fixed or autofit layout, table width in the document, eventually column widths.

### Usage

```
prop_table(
  style = NA_character_,
  layout = table_layout(),
  width = table_width(),
  stylenames = table_stylenames(),
  colwidths = table_colwidths(),
  tcf = table_conditional_formatting(),
  align = "center"
)
```

### Arguments

style	table style to be used to format table
layout	layout defined by <a href="#">table_layout()</a> ,
width	table width in the document defined by <a href="#">table_width()</a>
stylenames	columns styles defined by <a href="#">table_stylenames()</a>
colwidths	column widths defined by <a href="#">table_colwidths()</a>
tcf	conditional formatting settings defined by <a href="#">table_conditional_formatting()</a>
align	table alignment (one of left, center or right)

### See Also

Other functions for table definition: [table\\_colwidths\(\)](#), [table\\_conditional\\_formatting\(\)](#), [table\\_layout\(\)](#), [table\\_stylenames\(\)](#), [table\\_width\(\)](#)

### Examples

```
prop_table()
to_wml(prop_table())
```

---

read_docx	<i>Create a 'Word' document object</i>
-----------	--

---

### Description

read and import a docx file as an R object representing the document. When no file is specified, it uses a default empty file.

Use then this object to add content to it and create Word files from R.

### Usage

```
read_docx(path = NULL)

## S3 method for class 'rdocx'
print(x, target = NULL, ...)
```

### Arguments

path	path to the docx file to use as base document.
x	an rdocx object
target	path to the docx file to write
...	unused

### Value

an object of class rdocx.

### Methods (by generic)

- print: write docx to a file. It returns the path of the result file.

### styles

read\_docx() uses a Word file as the initial document. This is the original Word document from which the document layout, paragraph styles, or table styles come.

You will be able to add formatted text, change the paragraph style with the R api but also use the styles from the original document.

See body\_add\_\* functions to add content.

### Illustrations

### See Also

[body\\_add\\_par](#), [body\\_add\\_plot](#), [body\\_add\\_table](#)

**Examples**

```

library(officer)

pinst <- plot_instr({
  z <- c(rnorm(100), rnorm(50, mean = 5))
  plot(density(z))
})

doc_1 <- read_docx()
doc_1 <- body_add_par(doc_1, "This is a table", style = "heading 2")
doc_1 <- body_add_table(doc_1, value = mtcars, style = "table_template")
doc_1 <- body_add_par(doc_1, "This is a plot", style = "heading 2")
doc_1 <- body_add_plot(doc_1, pinst)
docx_file_1 <- print(doc_1, target = tempfile(fileext = ".docx"))

template <- system.file(package = "officer",
  "doc_examples", "landscape.docx")
doc_2 <- read_docx(path = template)
doc_2 <- body_add_par(doc_2, "This is a table", style = "heading 2")
doc_2 <- body_add_table(doc_2, value = mtcars)
doc_2 <- body_add_par(doc_2, "This is a plot", style = "heading 2")
doc_2 <- body_add_plot(doc_2, pinst)
docx_file_2 <- print(doc_2, target = tempfile(fileext = ".docx"))

```

---

read\_pptx

*open a connexion to a 'PowerPoint' file*


---

**Description**

read and import a pptx file as an R object representing the document. The function is called read\_pptx because it allows you to initialize an object of class rpptx from an existing PowerPoint file. Content will be added to the existing presentation. By default, an empty document is used.

**Usage**

```
read_pptx(path = NULL)
```

**Arguments**

path                    path to the pptx file to use as base document.

**master layouts and slide layouts**

read\_pptx() uses a PowerPoint file as the initial document. This is the original PowerPoint document where all slide layouts, placeholders for shapes and styles come from. Major points to be aware of are:

- Slide layouts are relative to a master layout. A document can contain one or more master layouts; a master layout can contain one or more slide layouts.
- A slide layout inherits design properties from its master layout but some properties can be overwritten.
- Designs and formatting properties of layouts and shapes (placeholders in a layout) are defined within the initial document. There is no R function to modify these values - they must be defined in the initial document.

### See Also

[print.rpptx](#) [add\\_slide](#)

### Examples

```
read_pptx()
```

---

read_xlsx	<i>open a connexion to an 'Excel' file</i>
-----------	--

---

### Description

read and import an xlsx file as an R object representing the document. This function is experimental.

### Usage

```
read_xlsx(path = NULL)

## S3 method for class 'rxlsx'
length(x)

## S3 method for class 'rxlsx'
print(x, target = NULL, ...)
```

### Arguments

path	path to the xlsx file to use as base document.
x	an rxlsx object
target	path to the xlsx file to write
...	unused

### Examples

```
read_xlsx()
x <- read_xlsx()
print(x, target = tempfile(fileext = ".xlsx"))
```

---

remove_slide	<i>remove a slide</i>
--------------	-----------------------

---

**Description**

remove a slide from a pptx presentation

**Usage**

```
remove_slide(x, index = NULL)
```

**Arguments**

x	an rpptx object
index	slide index, default to current slide position.

**Note**

cursor is set on the last slide.

**See Also**

Other functions slide manipulation: [add\\_slide\(\)](#), [move\\_slide\(\)](#), [on\\_slide\(\)](#)

**Examples**

```
my_pres <- read_pptx()
my_pres <- add_slide(my_pres)
my_pres <- remove_slide(my_pres)
```

---

run_autonom	<i>auto number</i>
-------------	--------------------

---

**Description**

Create an autonumbered chunk, i.e. a string representation of a sequence, each item will be numbered. These runs can also be bookmarked and be used later for cross references.

**Usage**

```
run_autonom(
  seq_id = "table",
  pre_label = "Table ",
  post_label = ": ",
  bkm = NULL,
  bkm_all = FALSE,
  prop = NULL
)
```



**Arguments**

seq_id	sequence identifier
pre_label, post_label	text to add before and after number
bkm	bookmark id to associate with autonumber run. If NULL, no bookmark is added. Value can only be made of alpha numeric characters, '-' and '_'.
bkm_all	if TRUE, the bookmark will be set on the whole string, if FALSE, the bookmark will be set on the number only. Default to FALSE. As an effect when a reference to this bookmark is used, the text can be like "Table 1" or "1" (pre_label is not included in the referenced text).
prop	formatting text properties returned by <a href="#">fp_text</a> .

**usage**

You can use this function in conjunction with [fpar](#) to create paragraphs consisting of differently formatted text parts. You can also use this function as an *r chunk* in an R Markdown document made with package `officetdown`.

**See Also**

Other run functions for reporting: [external\\_img\(\)](#), [ftext\(\)](#), [run\\_bookmark\(\)](#), [run\\_columnbreak\(\)](#), [run\\_linebreak\(\)](#), [run\\_pagebreak\(\)](#), [run\\_reference\(\)](#), [run\\_word\\_field\(\)](#)

Other Word computed fields: [run\\_reference\(\)](#), [run\\_word\\_field\(\)](#)

**Examples**

```
run_autonum()
run_autonum(seq_id = "fig", pre_label = "fig. ")
run_autonum(seq_id = "tab", pre_label = "Table ", bkm = "anytable")
```

---

run_bookmark	<i>bookmark for Word</i>
--------------	--------------------------

---

**Description**

Add a bookmark on a run object.

**Usage**

```
run_bookmark(bkm, run)
```

**Arguments**

bkm	bookmark id to associate with run. Value can only be made of alpha numeric characters, '-' and '_'.
run	a run object, made with a call to one of the "run functions for reporting".

**usage**

You can use this function in conjunction with [fpar](#) to create paragraphs consisting of differently formatted text parts. You can also use this function as an *r chunk* in an R Markdown document made with package `officetdown`.

**See Also**

Other run functions for reporting: [external\\_img\(\)](#), [ftext\(\)](#), [run\\_autonum\(\)](#), [run\\_columnbreak\(\)](#), [run\\_linebreak\(\)](#), [run\\_pagebreak\(\)](#), [run\\_reference\(\)](#), [run\\_word\\_field\(\)](#)

**Examples**

```
ft <- fp_text(font.size = 12, bold = TRUE)
run_bookmark("par1", ftext("some text", ft))
```

---

run_columnbreak	<i>column break</i>
-----------------	---------------------

---

**Description**

Create a representation of a column break

**Usage**

```
run_columnbreak()
```

**usage**

You can use this function in conjunction with [fpar](#) to create paragraphs consisting of differently formatted text parts. You can also use this function as an *r chunk* in an R Markdown document made with package `officetdown`.

**See Also**

Other run functions for reporting: [external\\_img\(\)](#), [ftext\(\)](#), [run\\_autonum\(\)](#), [run\\_bookmark\(\)](#), [run\\_linebreak\(\)](#), [run\\_pagebreak\(\)](#), [run\\_reference\(\)](#), [run\\_word\\_field\(\)](#)

**Examples**

```
run_columnbreak()
```

---

run_linebreak	<i>page break for Word</i>
---------------	----------------------------

---

**Description**

Object representing a line break for a Word document. The result must be used within a call to [fpar](#).

**Usage**

```
run_linebreak()
```

**usage**

You can use this function in conjunction with [fpar](#) to create paragraphs consisting of differently formatted text parts. You can also use this function as an *r chunk* in an R Markdown document made with package `officedown`.

**See Also**

Other run functions for reporting: [external\\_img\(\)](#), [ftext\(\)](#), [run\\_autonum\(\)](#), [run\\_bookmark\(\)](#), [run\\_columnbreak\(\)](#), [run\\_pagebreak\(\)](#), [run\\_reference\(\)](#), [run\\_word\\_field\(\)](#)

**Examples**

```
fp_t <- fp_text(font.size = 12, bold = TRUE)
an_fpar <- fpar("let's add a line break", run_linebreak(), ftext("and blah blah!", fp_t))

x <- read_docx()
x <- body_add(x, an_fpar)
print(x, target = tempfile(fileext = ".docx"))
```

---

run_pagebreak	<i>page break for Word</i>
---------------	----------------------------

---

**Description**

Object representing a page break for a Word document.

**Usage**

```
run_pagebreak()
```

**usage**

You can use this function in conjunction with [fpar](#) to create paragraphs consisting of differently formatted text parts. You can also use this function as an *r chunk* in an R Markdown document made with package `officedown`.

**See Also**

Other run functions for reporting: [external\\_img\(\)](#), [ftext\(\)](#), [run\\_automum\(\)](#), [run\\_bookmark\(\)](#), [run\\_columnbreak\(\)](#), [run\\_linebreak\(\)](#), [run\\_reference\(\)](#), [run\\_word\\_field\(\)](#)

**Examples**

```
fp_t <- fp_text(font.size = 12, bold = TRUE)
an_fpar <- fpar("let's add a break page", run_pagebreak(), ftext("and blah blah!", fp_t))

x <- read_docx()
x <- body_add(x, an_fpar)
print(x, target = tempfile(fileext = ".docx"))
```

---

run_reference	<i>reference</i>
---------------	------------------

---

**Description**

Create a representation of a reference

**Usage**

```
run_reference(id, prop = NULL)
```

**Arguments**

id	reference id, a string
prop	formatting text properties returned by <a href="#">fp_text</a> .

**usage**

You can use this function in conjunction with [fpar](#) to create paragraphs consisting of differently formatted text parts. You can also use this function as an *r chunk* in an R Markdown document made with package `officedown`.

**See Also**

Other run functions for reporting: [external\\_img\(\)](#), [ftext\(\)](#), [run\\_automum\(\)](#), [run\\_bookmark\(\)](#), [run\\_columnbreak\(\)](#), [run\\_linebreak\(\)](#), [run\\_pagebreak\(\)](#), [run\\_word\\_field\(\)](#)

Other Word computed fields: [run\\_automum\(\)](#), [run\\_word\\_field\(\)](#)

**Examples**

```
run_reference('a_ref')
```

---

run_word_field	<i>seqfield</i>
----------------	-----------------

---

### Description

Create a Word computed field.

### Usage

```
run_word_field(field, prop = NULL, seqfield = field)
```

```
run_seqfield(field, prop = NULL, seqfield = field)
```

### Arguments

field, seqfield

computed field string (seqfield will be totally superseded by field in the future).

prop

formatting text properties returned by [fp\\_text](#).

### usage

You can use this function in conjunction with [fpar](#) to create paragraphs consisting of differently formatted text parts. You can also use this function as an *r chunk* in an R Markdown document made with package [officedown](#).

### Note

In the previous version, this function was called `run_seqfield` but the name was wrong and should have been `run_word_field`.

### See Also

Other run functions for reporting: [external\\_img\(\)](#), [ftext\(\)](#), [run\\_autonom\(\)](#), [run\\_bookmark\(\)](#), [run\\_columnbreak\(\)](#), [run\\_linebreak\(\)](#), [run\\_pagebreak\(\)](#), [run\\_reference\(\)](#)

Other Word computed fields: [run\\_autonom\(\)](#), [run\\_reference\(\)](#)

### Examples

```
run_word_field(field = "PAGE \\* MERGEFORMAT")
run_word_field(field = "Date \@ \@ \"MMM d yyyy\")
```

---

sanitize_images	<i>remove unused media from a document</i>
-----------------	--

---

**Description**

the function will scan the media directory and delete images that are not used anymore. This function is to be used when images have been replaced many times.

**Usage**

```
sanitize_images(x)
```

**Arguments**

x	rdocx or rpptx object
---	-----------------------

---

section_columns	<i>section columns</i>
-----------------	------------------------

---

**Description**

The function creates a representation of the columns of a section.

**Usage**

```
section_columns(widths = c(2.5, 2.5), space = 0.25, sep = FALSE)
```

**Arguments**

widths	columns widths in inches. If 3 values, 3 columns will be produced.
space	space in inches between columns.
sep	if TRUE a line is separating columns.

**See Also**

Other functions for section definition: [page\\_mar\(\)](#), [page\\_size\(\)](#), [prop\\_section\(\)](#)

**Examples**

```
section_columns()
```

---

set_doc_properties	<i>set document properties</i>
--------------------	--------------------------------

---

### Description

set Word or PowerPoint document properties. These are not visible in the document but are available as metadata of the document.

### Usage

```
set_doc_properties(  
  x,  
  title = NULL,  
  subject = NULL,  
  creator = NULL,  
  description = NULL,  
  created = NULL  
)
```

### Arguments

x	an rdocx or rpptx object
title, subject, creator, description	text fields
created	a date object

### Note

The "last modified" and "last modified by" fields will be automatically be updated when the file is written.

### See Also

Other functions for Word document informations: [doc\\_properties\(\)](#), [docx\\_bookmarks\(\)](#), [docx\\_dim\(\)](#), [length.rdocx\(\)](#), [styles\\_info\(\)](#)

### Examples

```
x <- read_docx()  
x <- set_doc_properties(x, title = "title",  
  subject = "document subject", creator = "Me me me",  
  description = "this document is empty",  
  created = Sys.time())  
x <- doc_properties(x)
```

---

sheet_select	<i>select sheet</i>
--------------	---------------------

---

**Description**

set a particular sheet selected when workbook will be edited.

**Usage**

```
sheet_select(x, sheet)
```

**Arguments**

x	xlsx object
sheet	sheet name

**Examples**

```
my_ws <- read_xlsx()  
my_pres <- add_sheet(my_ws, label = "new sheet")  
my_pres <- sheet_select(my_ws, sheet = "new sheet")  
print(my_ws, target = tempfile(fileext = ".xlsx") )
```

---

shortcuts	<i>shortcuts for formatting properties</i>
-----------	--

---

**Description**

Shortcuts for fp\_text, fp\_par, fp\_cell and fp\_border.

**Usage**

```
shortcuts
```

**Examples**

```
shortcuts$fp_bold()  
shortcuts$fp_italic()  
shortcuts$b_null()
```



---

slide_size	<i>slides width and height</i>
------------	--------------------------------

---

**Description**

get the width and height of slides in inches as a named vector.

**Usage**

```
slide_size(x)
```

**Arguments**

x                    an rpptx object

**See Also**

Other functions for reading presentation informations: [annotate\\_base\(\)](#), [color\\_scheme\(\)](#), [layout\\_properties\(\)](#), [layout\\_summary\(\)](#), [length.rpptx\(\)](#), [plot\\_layout\\_properties\(\)](#), [slide\\_summary\(\)](#)

**Examples**

```
my_pres <- read_pptx()
my_pres <- add_slide(my_pres,
  layout = "Two Content", master = "Office Theme")
slide_size(my_pres)
```

---

slide_summary	<i>get PowerPoint slide content in a data.frame</i>
---------------	---

---

**Description**

get content and positions of current slide into a data.frame. Data for any tables, images, or paragraphs are imported into the resulting data.frame.

**Usage**

```
slide_summary(x, index = NULL)
```

**Arguments**

x                    an rpptx object  
index                slide index

**Note**

The column id of the result is not to be used by users. This is a technical string id whose value will be used by office when the document will be rendered. This is not related to argument index required by functions `ph_with`.

**See Also**

Other functions for reading presentation informations: [annotate\\_base\(\)](#), [color\\_scheme\(\)](#), [layout\\_properties\(\)](#), [layout\\_summary\(\)](#), [length.rpptx\(\)](#), [plot\\_layout\\_properties\(\)](#), [slide\\_size\(\)](#)

**Examples**

```
my_pres <- read_pptx()
my_pres <- add_slide(my_pres)
my_pres <- ph_with(my_pres, format(Sys.Date()),
  location = ph_location_type(type="dt"))
my_pres <- add_slide(my_pres)
my_pres <- ph_with(my_pres, iris[1:2,],
  location = ph_location_type(type="body"))
slide_summary(my_pres)
slide_summary(my_pres, index = 1)
```

---

`slip_in_column_break` *add a column break*

---

**Description**

add a column break into a Word document. A column break is used to add a break in a multi columns section in a Word Document.

**Usage**

```
slip_in_column_break(x, pos = "before")
```

**Arguments**

<code>x</code>	an rdocx object
<code>pos</code>	where to add the new element relative to the cursor, "after" or "before".

---

slip\_in\_footnote      *append a footnote*

---

### Description

append a new footnote into a paragraph of an rdocx object

### Usage

```
slip_in_footnote(x, style = NULL, blocks, pos = "after")
```

### Arguments

x                    an rdocx object  
style                text style to be used for the reference note  
blocks               set of blocks to be used as footnote content returned by function [block\\_list](#).  
pos                  where to add the new element relative to the cursor, "after" or "before".

### Examples

```
library(magrittr)

img.file <- file.path( R.home("doc"), "html", "logo.jpg" )
bl <- block_list(
  fpar(ftext("hello", shortcuts$fp_bold())),
  fpar(
    ftext("hello world", shortcuts$fp_bold()),
    external_img(src = img.file, height = 1.06, width = 1.39)
  )
)

x <- read_docx() %>%
  body_add_par("Hello ", style = "Normal") %>%
  slip_in_text("world", style = "strong") %>%
  slip_in_footnote(style = "reference_id", blocks = bl)

print(x, target = tempfile(fileext = ".docx"))
```

---

slip\_in\_img              *append an image*

---

### Description

append an image into a paragraph of an rdocx object

**Usage**

```
slip_in_img(x, src, style = NULL, width, height, pos = "after")
```

**Arguments**

x	an rdocx object
src	image filename, the basename of the file must not contain any blank.
style	text style
width	height in inches
height	height in inches
pos	where to add the new element relative to the cursor, "after" or "before".

**Examples**

```
library(magrittr)
img.file <- file.path( R.home("doc"), "html", "logo.jpg" )
x <- read_docx() %>%
  body_add_par("R logo: ", style = "Normal") %>%
  slip_in_img(src = img.file, style = "strong", width = .3, height = .3)

print(x, target = tempfile(fileext = ".docx"))
```

---

slip_in_seqfield	<i>append seq field</i>
------------------	-------------------------

---

**Description**

append seq field into a paragraph of an rdocx object. This feature is only available when document are edited with Word, when edited with Libre Office or another program, seq field will not be calculated and not displayed.

**Usage**

```
slip_in_seqfield(x, str, style = NULL, pos = "after")
```

**Arguments**

x	an rdocx object
str	seq field value
style	text style
pos	where to add the new element relative to the cursor, "after" or "before".

**Examples**

```

library(magrittr)
x <- read_docx() %>%
  body_add_par("Time is: ", style = "Normal") %>%
  slip_in_seqfield(
    str = "TIME \u005C@ \u005C\u005C\u005C\u005C\u005C* MERGEFORMAT",
    style = 'strong') %>%

  body_add_par(" - This is a figure title", style = "centered") %>%
  slip_in_seqfield(str = "SEQ Figure \u005C* roman",
    style = 'Default Paragraph Font', pos = "before") %>%
  slip_in_text("Figure: ", style = "strong", pos = "before") %>%

  body_add_par(" - This is another figure title", style = "centered") %>%
  slip_in_seqfield(str = "SEQ Figure \u005C* roman",
    style = 'strong', pos = "before") %>%
  slip_in_text("Figure: ", style = "strong", pos = "before") %>%
  body_add_par("This is a symbol: ", style = "Normal") %>%
  slip_in_seqfield(str = "SYMBOL 100 \u005Cf Wingdings",
    style = 'strong')

print(x, target = tempfile(fileext = ".docx"))

```

---

slip\_in\_text

*append text*


---

**Description**

append text into a paragraph of an rdocx object

**Usage**

```
slip_in_text(x, str, style = NULL, pos = "after", hyperlink = NULL)
```

**Arguments**

x	an rdocx object
str	text
style	text style
pos	where to add the new element relative to the cursor, "after" or "before".
hyperlink	turn the text into an external hyperlink

**Examples**

```
library(magrittr)
x <- read_docx() %>%
  body_add_par("Hello ", style = "Normal") %>%
  slip_in_text("world", style = "strong") %>%
  slip_in_text("Message is", style = "strong", pos = "before") %>%
  slip_in_text("with a link", style = "strong",
    pos = "after", hyperlink = "https://davidgohel.github.io/officer/")

print(x, target = tempfile(fileext = ".docx"))
```

---

 styles\_info

*read Word styles*


---

**Description**

read Word styles and get results in a data.frame.

**Usage**

```
styles_info(
  x,
  type = c("paragraph", "character", "table", "numbering"),
  is_default = c(TRUE, FALSE)
)
```

**Arguments**

`x` an rdocx object

`type, is_default` subsets for types (i.e. paragraph) and default style (when `is_default` is TRUE or FALSE)

**See Also**

Other functions for Word document informations: [doc\\_properties\(\)](#), [docx\\_bookmarks\(\)](#), [docx\\_dim\(\)](#), [length.rdocx\(\)](#), [set\\_doc\\_properties\(\)](#)

**Examples**

```
x <- read_docx()
styles_info(x)
styles_info(x, type = "paragraph", is_default = TRUE)
```

---

table_colwidths	<i>Column widths of a table</i>
-----------------	---------------------------------

---

### Description

The function defines the size of each column of a table.

### Usage

```
table_colwidths(widths = NULL)
```

### Arguments

widths            Column widths expressed in inches.

### See Also

Other functions for table definition: [prop\\_table\(\)](#), [table\\_conditional\\_formatting\(\)](#), [table\\_layout\(\)](#), [table\\_stylenames\(\)](#), [table\\_width\(\)](#)

---

table_conditional_formatting	<i>Table conditional formatting</i>
------------------------------	-------------------------------------

---

### Description

Tables can be conditionally formatted based on few properties as whether the content is in the first row, last row, first column, or last column, or whether the rows or columns are to be banded.

### Usage

```
table_conditional_formatting(  
  first_row = TRUE,  
  first_column = FALSE,  
  last_row = FALSE,  
  last_column = FALSE,  
  no_hband = FALSE,  
  no_vband = TRUE  
)
```

**Arguments**

`first_row, last_row`  
 apply or remove formatting from the first or last row in the table.  
`first_column, last_column`  
 apply or remove formatting from the first or last column in the table.  
`no_hband, no_vband`  
 don't display odd and even rows or columns with alternating shading for ease of reading.

**Note**

You must define a format for `first_row`, `first_column` and other properties if you need to use them. The format is defined in a docx template.

**See Also**

Other functions for table definition: [prop\\_table\(\)](#), [table\\_colwidths\(\)](#), [table\\_layout\(\)](#), [table\\_stylenames\(\)](#), [table\\_width\(\)](#)

**Examples**

```
table_conditional_formatting(first_row = TRUE, first_column = TRUE)
```

---

table_layout	<i>Algorithm for table layout</i>
--------------	-----------------------------------

---

**Description**

When a table is displayed in a document, it can either be displayed using a fixed width or autofit layout algorithm:

- fixed: uses fixed widths for columns. The width of the table is not changed regardless of the contents of the cells.
- autofit: uses the contents of each cell and the table width to determine the final column widths.

**Usage**

```
table_layout(type = "autofit")
```

**Arguments**

`type` 'autofit' or 'fixed' algorithm. Default to 'autofit'.

**See Also**

Other functions for table definition: [prop\\_table\(\)](#), [table\\_colwidths\(\)](#), [table\\_conditional\\_formatting\(\)](#), [table\\_stylenames\(\)](#), [table\\_width\(\)](#)



---

table_stylenames	<i>Paragraph styles for columns</i>
------------------	-------------------------------------

---

## Description

The function defines the paragraph styles for columns.

## Usage

```
table_stylenames(stylenames = list())
```

## Arguments

**stylenames** a named character vector, names are column names, values are paragraph styles associated with each column. If a column is not specified, default value 'Normal' is used. Another form is as a named list, the list names are the styles and the contents are column names to be formatted with the corresponding style.

## See Also

Other functions for table definition: [prop\\_table\(\)](#), [table\\_colwidths\(\)](#), [table\\_conditional\\_formatting\(\)](#), [table\\_layout\(\)](#), [table\\_width\(\)](#)

## Examples

```
library(officer)

stylenames <- c(
  vs = "centered", am = "centered",
  gear = "centered", carb = "centered"
)

doc_1 <- read_docx()
doc_1 <- body_add_table(doc_1,
  value = mtcars, style = "table_template",
  stylenames = table_stylenames(stylenames = stylenames)
)

print(doc_1, target = tempfile(fileext = ".docx"))

stylenames <- list(
  "centered" = c("vs", "am", "gear", "carb")
)

doc_2 <- read_docx()
doc_2 <- body_add_table(doc_2,
  value = mtcars, style = "table_template",
  stylenames = table_stylenames(stylenames = stylenames)
)
```

```
)
print(doc_2, target = tempfile(fileext = ".docx"))
```

---

table_width	<i>Preferred width for a table</i>
-------------	------------------------------------

---

### Description

Define the preferred width for a table.

### Usage

```
table_width(width = 1, unit = "pct")
```

### Arguments

width	value of the preferred width of the table.
unit	unit of the width. Possible values are 'in' (inches) and 'pct' (percent)

### Word

All widths in a table are considered preferred because widths of columns can conflict and the table layout rules can require a preference to be overridden.

### See Also

Other functions for table definition: [prop\\_table\(\)](#), [table\\_colwidths\(\)](#), [table\\_conditional\\_formatting\(\)](#), [table\\_layout\(\)](#), [table\\_stylenames\(\)](#)

---

unordered_list	<i>Unordered list</i>
----------------	-----------------------

---

### Description

unordered list of text for PowerPoint presentations. Each text is associated with a hierarchy level.

### Usage

```
unordered_list(str_list = character(0), level_list = integer(0), style = NULL)
```

### Arguments

str_list	list of strings to be included in the object
level_list	list of levels for hierarchy structure
style	text style, a fp_text object list or a single fp_text objects. Use fp_text(font.size = 0, ...) to inherit from default sizes of the presentation.

**See Also**[ph\\_with](#)

Other block functions for reporting: [block\\_caption\(\)](#), [block\\_list\(\)](#), [block\\_pour\\_docx\(\)](#), [block\\_section\(\)](#), [block\\_table\(\)](#), [block\\_toc\(\)](#), [fpar\(\)](#), [plot\\_instr\(\)](#)

**Examples**

```
unordered_list(  
  level_list = c(1, 2, 2, 3, 3, 1),  
  str_list = c("Level1", "Level2", "Level2", "Level3", "Level3", "Level1"),  
  style = fp_text(color = "red", font.size = 0) )  
unordered_list(  
  level_list = c(1, 2, 1),  
  str_list = c("Level1", "Level2", "Level1"),  
  style = list(  
    fp_text(color = "red", font.size = 0),  
    fp_text(color = "pink", font.size = 0),  
    fp_text(color = "orange", font.size = 0)  
  ))
```

# Index

- \* **Word computed fields**
  - run\_autonum, 88
  - run\_reference, 92
  - run\_word\_field, 93
- \* **block functions for reporting**
  - block\_caption, 6
  - block\_list, 7
  - block\_pour\_docx, 8
  - block\_section, 9
  - block\_table, 10
  - block\_toc, 11
  - fpar, 44
  - plot\_instr, 79
  - unordered\_list, 106
- \* **functions for Word document informations**
  - doc\_properties, 41
  - docx\_bookmarks, 39
  - docx\_dim, 40
  - length.rdocx, 53
  - set\_doc\_properties, 95
  - styles\_info, 102
- \* **functions for Word sections**
  - body\_end\_block\_section, 25
  - body\_end\_section\_columns, 26
  - body\_end\_section\_columns\_landscape, 27
  - body\_end\_section\_continuous, 28
  - body\_end\_section\_landscape, 29
  - body\_end\_section\_portrait, 30
  - body\_set\_default\_section, 34
- \* **functions for adding content**
  - body\_add\_blocks, 15
  - body\_add\_break, 16
  - body\_add\_caption, 16
  - body\_add\_docx, 17
  - body\_add\_fpar, 18
  - body\_add\_gg, 19
  - body\_add\_img, 20
  - body\_add\_par, 21
  - body\_add\_plot, 22
  - body\_add\_table, 23
  - body\_add\_toc, 24
- \* **functions for defining formatting properties**
  - fp\_border, 45
  - fp\_cell, 46
  - fp\_par, 48
  - fp\_text, 49
- \* **functions for placeholder location**
  - ph\_location, 65
  - ph\_location\_fullsize, 66
  - ph\_location\_label, 67
  - ph\_location\_left, 68
  - ph\_location\_right, 69
  - ph\_location\_template, 70
  - ph\_location\_type, 71
- \* **functions for placeholders manipulation**
  - ph\_hyperlink, 64
  - ph\_remove, 73
  - ph\_slidelink, 74
- \* **functions for reading presentation informations**
  - annotate\_base, 5
  - color\_scheme, 36
  - layout\_properties, 52
  - layout\_summary, 53
  - length.rpptx, 54
  - plot\_layout\_properties, 80
  - slide\_size, 97
  - slide\_summary, 97
- \* **functions for section definition**
  - page\_mar, 58
  - page\_size, 59
  - prop\_section, 82
  - section\_columns, 94
- \* **functions for table definition**
  - prop\_table, 84

- table\_colwidths, 103
- table\_conditional\_formatting, 103
- table\_layout, 104
- table\_stylenames, 105
- table\_width, 106
- \* functions slide manipulation**
  - add\_slide, 5
  - move\_slide, 55
  - on\_slide, 58
  - remove\_slide, 88
- \* run functions for reporting**
  - external\_img, 43
  - ftext, 51
  - run\_autonum, 88
  - run\_bookmark, 89
  - run\_columnbreak, 90
  - run\_linebreak, 91
  - run\_pagebreak, 91
  - run\_reference, 92
  - run\_word\_field, 93
- add\_sheet, 4
- add\_slide, 5, 55, 58, 87, 88
- annotate\_base, 5, 36, 52–54, 81, 97, 98
- block\_caption, 6, 7, 9–11, 14, 44, 80, 107
- block\_caption(), 16
- block\_list, 6, 7, 9–11, 14, 15, 44, 61–63, 77, 80, 99, 107
- block\_list(), 44
- block\_pour\_docx, 6, 7, 8, 10, 11, 14, 44, 80, 107
- block\_section, 6, 7, 9, 9, 10, 11, 14, 25, 44, 80, 83, 107
- block\_table, 6, 7, 9, 10, 10, 11, 44, 80, 107
- block\_table(), 14, 77
- block\_toc, 6, 7, 9, 10, 11, 14, 44, 80, 107
- body\_add, 12, 43
- body\_add\_blocks, 15, 16–22, 24
- body\_add\_blocks(), 7, 42
- body\_add\_break, 15, 16, 17–22, 24
- body\_add\_caption, 15, 16, 16, 18–22, 24
- body\_add\_docx, 15–17, 17, 19–22, 24
- body\_add\_fpar, 15–18, 18, 20–22, 24
- body\_add\_fpar(), 44
- body\_add\_gg, 15–19, 19, 20–22, 24
- body\_add\_img, 15–20, 20, 21, 22, 24
- body\_add\_par, 15–20, 21, 22, 24, 85
- body\_add\_plot, 15–21, 22, 24, 85
- body\_add\_plot(), 79, 80
- body\_add\_table, 15–22, 23, 24, 85
- body\_add\_toc, 15–22, 24, 24
- body\_bookmark, 25
- body\_end\_block\_section, 25, 27–30, 35
- body\_end\_section\_columns, 26, 26, 28–30, 35
- body\_end\_section\_columns\_landscape, 26, 27, 27, 28–30, 35
- body\_end\_section\_continuous, 26–28, 28, 29, 30, 35
- body\_end\_section\_landscape, 26–28, 29, 30, 35
- body\_end\_section\_portrait, 26–29, 30, 35
- body\_remove, 30
- body\_replace\_all\_text, 31, 40
- body\_replace\_img\_at\_bkm
  - (body\_replace\_text\_at\_bkm), 33
- body\_replace\_text\_at\_bkm, 33
- body\_set\_default\_section, 26–30, 34
- change\_styles, 35
- color\_scheme, 6, 36, 52–54, 81, 97, 98
- cursor\_backward (cursor\_begin), 37
- cursor\_begin, 37
- cursor\_bookmark (cursor\_begin), 37
- cursor\_end (cursor\_begin), 37
- cursor\_forward (cursor\_begin), 37
- cursor\_reach (cursor\_begin), 37
- doc\_properties, 39, 40, 41, 53, 95, 102
- docx\_bookmarks, 39, 40, 42, 53, 95, 102
- docx\_dim, 39, 40, 42, 53, 95, 102
- docx\_show\_chunk, 32, 33, 40
- docx\_summary, 41
- empty\_content, 42, 77
- external\_img, 7, 14, 43, 52, 77, 89–93
- external\_img(), 44
- footers\_replace\_all\_text
  - (body\_replace\_all\_text), 31
- footers\_replace\_img\_at\_bkm
  - (body\_replace\_text\_at\_bkm), 33
- footers\_replace\_text\_at\_bkm
  - (body\_replace\_text\_at\_bkm), 33
- format.fp\_cell (fp\_cell), 46
- format.fp\_text (fp\_text), 49
- fp\_border, 45, 47, 49, 51

- fp\_cell, [45](#), [46](#), [49](#), [51](#)
- fp\_par, [45](#), [47](#), [48](#), [51](#)
- fp\_text, [45](#), [47](#), [49](#), [49](#), [51](#), [52](#), [63](#), [89](#), [92](#), [93](#)
- fpar, [6](#), [7](#), [9–11](#), [14](#), [19](#), [43](#), [44](#), [49](#), [51](#), [60](#), [61](#), [77](#), [80](#), [89–93](#), [107](#)
- fpar(), [7](#)
- ftext, [43](#), [51](#), [51](#), [89–93](#)
- ftext(), [44](#)
- grep, [33](#)
- grepl, [31](#)
- gsub, [31](#)
- headers\_replace\_all\_text  
    (body\_replace\_all\_text), [31](#)
- headers\_replace\_img\_at\_bkm  
    (body\_replace\_text\_at\_bkm), [33](#)
- headers\_replace\_text\_at\_bkm  
    (body\_replace\_text\_at\_bkm), [33](#)
- layout\_properties, [6](#), [36](#), [52](#), [53](#), [54](#), [81](#), [97](#), [98](#)
- layout\_summary, [5](#), [6](#), [36](#), [52](#), [53](#), [54](#), [81](#), [97](#), [98](#)
- length.rdocx, [39](#), [40](#), [42](#), [53](#), [95](#), [102](#)
- length.rpptx, [6](#), [36](#), [52](#), [53](#), [54](#), [81](#), [97](#), [98](#)
- length.rxlsx (read\_xlsx), [87](#)
- media\_extract, [54](#)
- move\_slide, [5](#), [55](#), [58](#), [88](#)
- officer, [56](#)
- officer-defunct, [57](#)
- officer-package (officer), [56](#)
- on\_slide, [5](#), [55](#), [58](#), [88](#)
- page\_mar, [58](#), [60](#), [83](#), [94](#)
- page\_size, [59](#), [59](#), [83](#), [94](#)
- ph\_add\_fpar, [60](#)
- ph\_add\_par, [61](#)
- ph\_add\_text, [62](#)
- ph\_empty (officer-defunct), [57](#)
- ph\_empty\_at (officer-defunct), [57](#)
- ph\_hyperlink, [64](#), [73](#), [74](#)
- ph\_location, [65](#), [66–69](#), [71](#), [72](#), [77](#)
- ph\_location\_fullsize, [66](#), [66](#), [67–69](#), [71](#), [72](#), [77](#)
- ph\_location\_label, [66](#), [67](#), [68](#), [69](#), [71](#), [72](#), [77](#)
- ph\_location\_left, [66](#), [67](#), [68](#), [69](#), [71](#), [72](#), [77](#)
- ph\_location\_right, [66–68](#), [69](#), [71](#), [72](#), [77](#)
- ph\_location\_template, [66–69](#), [70](#), [72](#), [77](#)
- ph\_location\_type, [66–69](#), [71](#), [71](#), [77](#)
- ph\_location\_type(), [68](#), [69](#)
- ph\_remove, [65](#), [73](#), [74](#)
- ph\_slidelink, [65](#), [73](#), [74](#)
- ph\_with, [5](#), [43](#), [61–63](#), [65](#), [73](#), [74](#), [75](#), [107](#)
- ph\_with(), [7](#), [42](#), [44](#), [79](#), [80](#)
- ph\_with\_gg\_at (officer-defunct), [57](#)
- ph\_with\_img (officer-defunct), [57](#)
- ph\_with\_img\_at (officer-defunct), [57](#)
- ph\_with\_table\_at (officer-defunct), [57](#)
- ph\_with\_text (officer-defunct), [57](#)
- plot\_instr, [6](#), [7](#), [9–11](#), [13](#), [14](#), [44](#), [79](#), [107](#)
- plot\_instr(), [22](#)
- plot\_layout\_properties, [6](#), [36](#), [52–54](#), [80](#), [97](#), [98](#)
- pptx\_summary, [81](#)
- print.fp\_cell (fp\_cell), [46](#)
- print.fp\_par (fp\_par), [48](#)
- print.fp\_text (fp\_text), [49](#)
- print.rdocx (read\_docx), [85](#)
- print.rpptx, [5](#), [82](#), [87](#)
- print.xlsx (read\_xlsx), [87](#)
- prop\_section, [9](#), [34](#), [35](#), [59](#), [60](#), [82](#), [94](#)
- prop\_table, [84](#), [103–106](#)
- prop\_table(), [10](#)
- read\_docx, [13](#), [85](#)
- read\_pptx, [5](#), [82](#), [86](#)
- read\_xlsx, [87](#)
- regex, [31](#), [33](#)
- remove\_slide, [5](#), [55](#), [58](#), [88](#)
- run\_autonum, [6](#), [43](#), [52](#), [88](#), [90–93](#)
- run\_Autonum(), [11](#), [44](#)
- run\_bookmark, [43](#), [52](#), [89](#), [89](#), [90–93](#)
- run\_Columnbreak, [14](#), [43](#), [52](#), [89](#), [90](#), [90](#), [91–93](#)
- run\_Linebreak, [43](#), [52](#), [89](#), [90](#), [91](#), [92](#), [93](#)
- run\_Pagebreak, [14](#), [43](#), [52](#), [89–91](#), [91](#), [92](#), [93](#)
- run\_Reference, [43](#), [52](#), [89–92](#), [92](#), [93](#)
- run\_Seqfield (run\_word\_field), [93](#)
- run\_Seqfield(), [44](#)
- run\_Word\_Field, [43](#), [52](#), [89–92](#), [93](#)
- sanitize\_images, [94](#)
- section\_columns, [59](#), [60](#), [83](#), [94](#)
- set\_doc\_properties, [39](#), [40](#), [42](#), [53](#), [95](#), [102](#)
- sheet\_select, [96](#)
- shortcuts, [96](#)

`slide_size`, 6, 36, 52–54, 81, 97, 98  
`slide_summary`, 6, 36, 52–54, 60–64, 73, 74, 81, 97, 97  
`slip_in_column_break`, 98  
`slip_in_footnote`, 99  
`slip_in_img`, 99  
`slip_in_seqfield`, 100  
`slip_in_text`, 101  
`styles_info`, 13, 39, 40, 42, 53, 95, 102  
`styles_info()`, 35

`table_colwidths`, 84, 103, 104–106  
`table_colwidths()`, 84  
`table_conditional_formatting`, 84, 103, 103, 104–106  
`table_conditional_formatting()`, 13, 76, 84  
`table_layout`, 84, 103, 104, 104, 105, 106  
`table_layout()`, 84  
`table_stylenames`, 84, 103, 104, 105, 106  
`table_stylenames()`, 23, 84  
`table_width`, 84, 103–105, 106  
`table_width()`, 84

`unordered_list`, 6, 7, 9–11, 44, 77, 80, 106  
`update.fp_border` (`fp_border`), 45  
`update.fp_cell` (`fp_cell`), 46  
`update.fp_par` (`fp_par`), 48  
`update.fp_text` (`fp_text`), 49  
`update.fpar` (`fpar`), 44